

## **2017 ANNUAL REPORT INDEX**

Assessor's Report	9
Auditor's Report	11
2017 Budget Report	60
Building Inspector/Code Enforcement Report	13
Capital Area Mutual Aid Fire Compact	15
Central NH Regional Planning Commission	17
Conservation Commission Report	19
Debt Schedule	59
Detailed Statement of Expenses	62
Detailed Statement of Revenue	76
Economic Development Commission Report	20
Emergency Management Report	21
Financial Report	78
Fire Department / Emergency Medical Services Report	22
Forest Fire and State Forest Ranger Warden Report	23
Fuller Public Library Report	24
Fuller Public Library Financial Report	81
Grapevine Family Resource Center	26
Greater Hillsborough Seniors Services	27
Highway Department Report	29
Historic District Commission Report	30
Kemp Park	31
Land Use & Economic Development Department	32
Manahan Camp	34
Parks & Recreation	35
Municipal Services Directory	3
Police Department Report	36
Project LIFT Financial Report	84
Project LIFT Report	39
Selectmen's Report	7
Summary of Town Valuation	89
Tax Collector's Report	85
Tax Rate Computation	88
Town Administrator's Report	8
Town Clerk's Report	40
Town Meeting Minutes - 2017	49
Town Officers	4
Transfer Station Tonnage Report	41
Treasurer's Report	90
Trustees of Trust Funds	93

Water & Sewer Commissioners' Report	43
Water & Sewer Commissioners' Financial Reports	98
Water & Sewer Commissioners' Treasurer Reports	96
Welfare Department Report	44
Youth Services	45
Zoning Board of Adjustment Report	46
Zoning Amendments	47
Warrant	55

# ***MUNICIPAL SERVICES DIRECTORY***

<b>Building Inspector/Code Enforcement</b>	464-3877 ext. 223
<b>Community Planning</b> Monday – Thursday 9:30 a.m. to 3:00 p.m. Email: <a href="mailto:robyn@hillsboroughnh.net">robyn@hillsboroughnh.net</a> First & Third Thursday at 7:00 p.m.	464-3877 ext. 227
<b>Conservation Commission</b>	464-3877 ext. 221
<b>Fire Department</b>	464-3477
<b>Health Officer</b>	464-3877 ext. 226
<b>Highway Department</b>	464-3877 ext. 253
<b>Library</b> Monday & Friday 12:00 p.m. to 5:00 p.m. Tuesday & Thursday 9:00 a.m. to 8:00 p.m. Saturday 9:00 a.m. to 1:00 p.m.	464-3595
<b>Parks &amp; Recreation</b>	464-3877 ext. 231
<b>Planning Board</b> First & Third Wednesday at 7:00 p.m.	464-5378 ext.227
<b>Police</b>	464-5512
<b>Selectmen</b> Second & Fourth Tuesday Open Session 6:00 p.m. to 6:15 p.m. or By Appointment. Please call the Town Office.	464-3877 ext. 221
<b>Supervisors of the Checklist</b>	464-3877 ext. 221
<b>Town Administrator</b>	464-3877 ext. 222
<b>Town Clerk/Tax Collector</b> Monday – Friday 9:00 a.m. to 4:45 p.m. Tuesday 9:00 a.m. to 6:45 p.m. Last Saturday of every month 10:00 a.m. to 11:45 a.m.	464-3877 ext. 224
<b>Town Office</b> Monday – Friday 8:30 a.m. to 5:00 p.m.      Fax E-Mail: <a href="mailto:hillsboro@hillsboroughnh.net">hillsboro@hillsboroughnh.net</a> Web Site: <a href="http://www.town.hillsborough.nh.us">www.town.hillsborough.nh.us</a>	464-3877 ext. 221 464-4270
<b>Transfer Station</b> Tuesday, Friday & Saturday 8:30 a.m. to 4:30 p.m. Thursday 12:00 p.m. to 8:00 p.m.	464-3877 ext. 254
<b>Water and Sewer Commissioners</b> Office Hours: Monday – Friday 8:30 a.m. to 3:00 p.m. Water meets the 2 <sup>nd</sup> Thursday of each month at 6:00 p.m. Sewer meets the 4 <sup>th</sup> Tuesday of each month at 6:00 p.m.	464-3877 ext. 229
<b>Wastewater Treatment Plant</b>	464-3877 ext. 255
<b>Welfare Officer</b>	464-3877 ext. 226
<b>Youth Services Office</b>	464-3877 ext. 230
<b>Zoning Board of Adjustment</b>	464-3877 ext. 227

## ***TOWN OFFICERS***

### **Building Inspector/Code Enforcement**

Michael Borden

### **Cemetery Trustees**

Iris Campbell, Chairman - 2019

Raymond Barker - 2020

Wendy Brien-Baker - 2018

### **Chief of Police**

David Roarick

### **Community Planning Director**

Robyn L. Payson

### **Conservation Commission**

Terry Yeaton, Chairman - 2019

Linda White - 2020

Richard Head - 2020

Vacancy - 2018

Vacancy - 2018

John Segedy - Alternate - 2020

### **Economic Development Commission**

Jane Williams, Chairman - 2019

Jack Wells, Vice-Chairman - 2018

Douglas Hatfield - 2018

Russell S. Galpin - 2017

Herman Wiegelman, Planning Board/Water &  
Sewer Commission/ Ex-Officio

Laura Buono - Town Administrator

Robyn Payson - Community Planning Director

Suzanne White - Chamber of Commerce

### **Emergency Management**

Scott Murdough

### **Fire Chief**

Kenneth R. Stafford Jr.

### **Fire Warden**

Kenneth R. Stafford Jr.

### **Health Officer**

Dana Brien

### **Highway Foreman**

William Goss

### **Historic District Commission**

Gilman Shattuck - 2018

James Larkin III - 2020

Jan Michael -2019

Vacancy - Planning Board Ex-Officio

Vacancy - Selectman Ex-Officio

### **Library Director**

Samantha Gallo

### **Moderator**

Russell S. Galpin - 2018

### **Planning Board**

Herman C. Wiegelman, Chairman - 2020

Donald Solomon - 2018

John Penny - 2018

Gary Sparks - 2019

Denise Dargie DeForest – 2019

Michael Reopel - 2020

James C. Bailey, III - Selectman Ex-Officio

Larry Baker - Alternate - 2019

Robert G. Hansen - Alternate -2019

Charles Denton - Alternate - 2020

Susanne White - Alternate - 2020

### **Selectmen and Assessors**

James C. Bailey, III - 2018

David N. Fullerton - 2019

Jonathan M. Daley - 2020

### **Solid Waste Facility Manager**

Luke Levesque

### **Supervisors of the Checklist**

Arlene Johns, Chairman - 2018

Joyce Bosse - 2022

Sharon Wilkens - 2018

### **Trustee of Trust Funds**

Douglas S. Hatfield - 2018

Arthur Kaufman - 2019

Hudson Lemkau - 2020

## ***TOWN OFFICERS continued***

### **Town Administrator**

Laura G. Buono

### **Town Clerk/Tax Collector**

Deborah J. McDonald - 2020

### **Town Clerk/Tax Collector, Deputy**

Denise DeForest

### **Treasurer**

Robert R. Charron - 2020

### **Treasurer, Deputy**

Gail Crimmins - 2020

### **Trustees of the Fuller Public Library**

Philip Daley, Chairman – 2018

Robert Woolner - 2018

Melinda S. Gehris - 2019

Benjamin James Ainslie - 2019

Norma Hubbard - 2020

Helen Cole - Alternate

Michelle B. Prentiss - Alternate - 2020

### **Youth Services Director**

Chelsea Szalanski

### **Water/Sewer Commissioners**

Peter Mellen, Chairman - 2020

Christopher Sieg - 2019

Herman Wiegelman - 2018

### **Welfare Officer/Senior Services**

Dana Brien

### **Zoning Board of Adjustment**

Roger Racette, Chairman - 2020

David Rogers - 2020

Nancy Torres - 2019

Dana Brien - 2019

Russell Galpin - 2018

Clarence (Larry) Baker - Alternate - 2020

John Segedy - Alternate - 2020

## ***PUBLIC NOTICE TO HILLSBOROUGH RESIDENTS AND PROPERTY OWNERS***

[RSA 674:39-aa.VI]

Pursuant to Chapter 327 (SB 411) of the 2016 Legislative session, and RSA 674:39-aa, notice is hereby given to all Hillsborough residents and property owners that any involuntarily merged lots may be restored to premerger status upon the owner's request to the Board of Selectmen. Notice was posted at the Hillsborough Town Offices on October 24, 2011 and shall remain posted through December 31, 2021. Notice shall also be published in the Town's 2016 through 2020 annual reports.

# ***Town of Hillsborough***



## ***Boards & Departments***

## ***SELECTMEN'S REPORT***



The past year has brought forward changes and a continued dedication to provide great services to the residents of Hillsborough. The Hillsborough Board of Selectman encourages residents to remain involved and collaborate to keep Hillsborough a safe and growing community.

Beginning this past summer, the Federal Grant for the Sidewalk Project got underway. This grant covers the construction of sidewalks on West Main Street, providing a safe path for pedestrians. The sidewalks will extend from Wall

Street to the intersection of Rt. 202. Not only will it improve the aesthetics of the area but is a long time coming for both safety and convenience.

The town is currently exploring options for improvements to the center of town. The Hillsborough Planning Board along with other volunteer groups is looking for the best options. These dedicated volunteers have been meeting regularly with the vision to revitalize the downtown effort and bring business to the town. We are grateful to the time they invest in studying our history and preparing for our future as they work with the town on this long-term plan.

The boat ramp at Manahan Park has been rebuilt and will now provide residents and visitors better access to Franklin Pierce Lake, one of our most wonderful recreational resources in town.

We recognize the hard work of our town employees and the exceptional services they provide. We are proud of our police and fire departments, their commitment to the job and the protection they provide to the residents of Hillsborough. We are thankful to the Hillsborough town office employees and Town Administrator, Laura Buono, for keeping town business running smoothly. Our Highway Department continues to do a great job on keeping our roads safe and maintained and we are grateful for their long hours especially during the harsh winter weather. Thanks also to our Transfer Station employees for their hard work.

This year, Iris Campbell, a town office employee with over 38 years of dedicated service to our town, retired. Thank you, Iris, for all that you have done for Hillsborough throughout your long tenure. We welcomed a new youth services director, Chelsea Szalanski, to town. Her efforts to continue with programming with our families, youth, school, and police department are admirable and provide a renewed vision of implementing expanded programs.

On behalf of the Hillsborough Board of Selectman, I extend our thanks to our community for remaining involved in helping our town grow and prosper while retaining what makes Hillsborough a great place to live.

Respectfully submitted,

James C. Bailey, III, Chairman  
David N. Fullerton  
Jonathan M. Daley

## ***TOWN ADMINISTRATOR'S REPORT***

If there is one thing about municipal government that is certain, it's that even when you don't see changes they are taking place.

In 2017 we had two long term employees retire. Iris Campbell retired after 38 years of working for the Selectmen's Office. Although Iris is no longer here on a daily basis, she continues to be an elected Cemetery Trustee so we're still crossing paths with her here and there. We also bid farewell to Peter Brigham who had been the face of our Youth Services and Diversion Programs over the last 18 years. We wish them both a very happy retirement and as they were on their way out the door, reminded them to send postcards if and when they travel.

On the heels of the aforementioned retirements, came the hiring of two new employees who we are thrilled to have joined our staff. Dianne Rutherford is working in the Selectmen's Office and has done a great job learning how our office does things and offering up some time-saving changes based on her prior municipal experience. We also welcomed Chelsea Szalanski as our new Director of Youth Services. Chelsea has been working hard with the Police Department, School Officials, and community members to bring an updated approach to our diversion program. Project Genesis has also received a facelift, new staffing, and some refreshingly new life skills learning opportunities for all who wish to participate.

You'll notice that this year, there are two warrant articles for the purpose of sharing the cost of working on sewer infrastructure projects. As the existing infrastructure ages, the expenses involved may be too high to be covered by the users alone. These two projects are extremely important for our community both to preserve the current infrastructure and to allow some growth to happen. Planning for infrastructure expansion will need to take place in order to handle the future needs of the Town.

Many residents have voiced concerns over the ever rising property tax rate in Hillsborough. In order to see how your tax rate is broken down between the town, school, and county, please look at the information on page 88 of this report. It has always been a goal of mine, as well as the various Boards of Selectmen and Department Heads, to keep the town portion of the tax rate as level as possible each year. Although needs, financial responsibilities, and costs change each year, we work hard to provide the most responsible, level, and planned out budget possible to our residents. Because of that, we have been able to hold the town portion of the rate at \$10.09 for the last three years and based on our estimated revenues and expenses for 2018 we're anticipating the same rate again this year.

There are occasions that I am approached by a resident who is upset by something they either assumed or "heard a rumor" about. Most times the information they're concerned about is either completely inaccurate or at the very least, skewed a little. Unfortunately by the time they get around to asking about it, several other residents have already received the wrong information. If you ever have questions about something you've heard or something you don't understand, please feel free to call and ask or attend a Selectmen's Meeting to discuss it. The best way to stay informed (and to spread accurate information) is to come straight to the source. Plus, we always enjoy having residents at our meetings.

In closing, I'd like to thank the residents and employees of Hillsborough for your continued support and hard work. Please feel free to forward any comments, questions or concerns to me at [Laura@Hillsboroughnh.net](mailto:Laura@Hillsboroughnh.net) or stop in for a chat sometime!

Respectfully submitted,

Laura Buono  
Town Administrator



# ASSESSING DEPARTMENT REPORT

It was a very busy year for the assessing department. The town's contracted assessing firm of M&N Assessing Services, LLC completed a five (5)-year property re-valuation project. Town-Wide assessed values are determined in part with the use of Computer-Assisted Mass Appraisal (CAMA) software. This method is different from the single-property appraisal method most people are familiar with. It is a single-property appraisal that is used by banks for mortgaging and refinancing decisions. There are differences between the two types of appraisals, mostly in scale and in quality control. However, both types of appraisals follow a similar basic process. Both rely on current market data as a basis for analysis in determining equitable results. The nature of the Mass Appraisal method is more statistically based than the single-appraisal. The assessment models created via mass appraisal are tested against and evaluated according to the statistical results of the model performance when applied to the sales properties.

Per RSA 75:1, the Town is required to maintain all property assessments at their fair and true value. Therefore, the International Association of Assessing Officials (IAAO) and the Assessing Standards Board (ASB) have established statistical guidelines that are enforced by the Department of Revenue Administration (DRA). Those statistics are as followed:

- 1) The **Median Ratio** must be between 0.90 and 1.10 with a 90% confidence level in the year of review. The *median* is the midpoint or middle value when a set of values is ranked in order of magnitude.
- 2) The overall **Coefficient of Dispersion (COD)** for the municipality's Median Ratio must be 20.0 or less without the use of a confidence interval. The *Coefficient of Dispersion* is the average deviation of a group of numbers from the median *expressed as a percentage* of the median. In ratio studies, the COD is the average percentage deviation from the median ratio.
- 3) The **Price Related Differential (PRD)** must be between 0.98 and 1.03 with a 90% confidence level. The PRD is the *mean* divided by the *weighted mean*. The *mean* is the result of adding all the values of a variable and dividing by the number of values. The *weighted mean* or *weighted average* is the result of dividing the total sum of the assessments by total sum of the sales prices.
- 4) The Assessments of various types of properties within a stratum are reasonably proportional to other types of properties within their own strata in the municipality. The specified guideline for this is that the following three strata must be reviewed and their median ratios should fall with 5% of the overall Median Ratio with a 90% confidence level:

- a) Improved residential up to and including 4-family units.
- b) Improved non-residential.
- c) Unimproved property.

	Before Revaluation	After Revaluation
MEDIAN RATIO:	90 - 1.10	1.00
COD:	20.0 or less	14.7
PRD:	0.98 - 1.03	1.04

Although after five years from the last revaluation the Town median ratio is *within* the mandated guidelines set forth by the Assessing Standards Board prior to the 2017 update, the Town is still required per Article 6 of the State Constitution to revise the assessments "anew" every five years. Although the C.O.D. was *within* the state guidelines it was greatly improved as a course of the update. The P.R.D., which is a vertical measure of equity within a strata, was *not within* the mandated guidelines. As a result, the Town's *assessments are now more equitable and proportionate*.

ARTICLE 6. [Valuation and Taxation]: The public charges of government, or any part thereof, may be raised by taxation polls, estates and other classes of property, including franchises and property passing by will or inheritance; and

**there shall be a valuation of the estates within the state taken anew once in every five years, at least, and as much oftener as the general court shall order.**

The following equalization ratios pertain to the Town of Hillsborough, NH since the last revaluation in 2012. The *weighted mean ratios* reflect all of the assessments collectively in the Town. The *median ratios* reflect individual assessments.

	<u>MEAN</u> (Weighted)	<u>MEDIAN</u>
2011	127.4%	133.0%
2012	104.0%	103.3%
2013	102.9%	105.8%
2014	104.5%	106.1%
2015	106.5%	104.5%
2016	100.4%	100.0%
2017	97.0%	99.2%

As indicated by the 5-year history of the median ratio, a lower ratio number indicates property values have *appreciated* in value between the 2012 revaluation and the current one.

Old Total Assessment *prior* to 2017 Update (including exempt/non-taxable): \$572,515,514.

New Total Assessment *after* the 2017 Update (including exempt/non-taxable): \$581,548,020.

**The median increase in assessed value overall was approximately 1.6%.**

Sales Period analyzed for 2017 Update: 4/1/2015 thru 4/1/2017

Trending Factor: +.0024/month or 2.9%/year

Number of Sales Utilized in Analysis: 234

Respectfully submitted,

David Marazoff, CNHA  
M&N Assessing Services, LLC



## ***INDEPENDENT AUDITOR'S REPORT***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Basis for Adverse Opinion on Governmental Activities**

As discussed in Note I.B.3. to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net position, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

Also, as discussed in Note I.B.3. to the financial statements, management has not recorded certain capital assets in governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

### **Adverse Opinion**

In our opinion, because of the significance of the matters discussed in the "Basis for Adverse Opinion on Governmental Activities" paragraphs, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Hillsborough, as of December 31, 2016, or

the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Hillsborough, as of December 31, 2016, and the respective changes in financial position thereof and budgetary comparisons of the major funds, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the pension information on pages 32-34 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Hillsborough has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

### **Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hillsborough's basic financial statements. The combining nonmajor and individual general fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor and individual general fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

*Roberts & Greene, PLLC*

Robert & Greene, PLLC

## ***BUILDING INSPECTOR / CODE ENFORCEMENT REPORT***

The building department wishes the citizens and tax payers of Hillsborough a Happy New Year.

We have continued to see residential growth and upgrades to existing structures in town. Residentially we have 5 new home starts in town along with numerous upgrades in existing homes. Commercially, we have seen some real changes in our gateway via route 202 with upgrades to McDonalds, Hillsboro Ford and Tire Warehouse. Focus this past year has been on energy efficiency and accessibility.

We are continuing expansion with regard to the solar industry in our community. More and more people are using our Yankee trait with being self sufficient and taking advantage of being “Green” The Large Solar field being constructed at the landfill is nearing completion and should be on line in the early spring. Due to the large storms in Texas earlier this year, the manufacturing schedule for major components has been delayed by 3 months. Once these components are delivered we will be able to connect to the Grid.

We had a greatly needed addition completed to Town Barn this year. In addition to the improved office space the staff at the Highway Department needed a safe and hazard free place to take a break. They do a great job of keeping our roads and sidewalks safe and clear. We appreciate their efforts and they deserve and appreciate a hazard free zone for breaks. I am glad I was able to help them achieve their goal and look forward to helping any of our departments with construction needs.

As I strive to help make our community a safer and overall healthier place to live and work, I would like to remind all our citizens that **Building and Fire Codes are the minimum level of liability that the governing bodies have approved to protect the community.**

Respectfully submitted,

Michael Borden

Building Inspector/Code Enforcement/Deputy Health Officer

## ***BUILDING PERMITS ISSUED***

<b>Year</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Additions	4	3	5	15	6	9
Awning					1	0
Barns				3	4	1
Business CO					6	6
Car Port				4	3	4
Chimney						2
Commercial New Build			3	3	2	0
Decks	9	8	14	14	12	16
Demolition	3	5	12	10	5	10
Electrical	7	17	36	16	32	51
Foundations				2	5	6
Garages	11	3	9	10	15	7
Gas / Mechanical		5	8	14	46	65
Generator				4	6	3
Mobile Homes		1	2			0
Modular Homes		2	0			0
New Homes	5	0	4	6	4	5
Oil Burner					2	3
Other / Misc	6	2	3	2		3
Plumbing	7	8	5	20	28	8
Pools	6	2	1	1	2	3
Porches	2	1	6	7	7	1
Ramp				2	1	1
Renovations	7	12	17	22	33	19
RV permit				1		0
Sheds	2	3	1	5	3	3
Signs	5	4	15	15	10	5
Solar Array				6	6	7
<b>TOTAL</b>	<b>74</b>	<b>76</b>	<b>141</b>	<b>182</b>	<b>239</b>	<b>238</b>
<b>REVENUE</b>	<b>\$9,273</b>	<b>\$8,183</b>	<b>\$16,965</b>	<b>\$47,214</b>	<b>\$32,593</b>	<b>23,535.10</b>



## ***CAPITAL AREA MUTUAL AID FIRE COMPACT***

The 2017 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2017. It is also provided to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 769 square miles with a resident population of 132,592. The Equalized Property Valuation in our coverage area is currently listed as over thirteen billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to its twenty-two member communities. This service is contracted with the City of Concord Fire Department's Communications Center. Emergency calls dispatched during 2017 totaled 24,327, a 5.1% increase over 2016. A detailed activity report by town/agency is attached.

The 2017 Compact operating budget was \$ 1,200,489. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds when available. The Phase 3 communications work funded with a 2015 grant has been delayed by a vendor going out of business. During 2017 we applied for a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. The recipients for that grant will not be selected until 2018. We received a grant for \$20,000.00 to develop and deliver training for the NH Statewide Mobilization Plan. This work will be completed in conjunction with the NH Fire Academy & the NH Federation of Mutual Aid Districts.

The Compact and Hazmat Team have received over three million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2017 and expect to be operating with the new software in the fall of 2018. Continued improvements were made to our simulcast system and the 2014 grant that funded that upgrade was closed out in 2017.

The Chief Coordinator responded to 140 incidents throughout the system in 2017, and provided command post assistance at those mutual aid incidents. I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2017 were:

President, Chief Jon Wiggin, Dunbarton, Vice President, Chief Ed Raymond, Warner  
Secretary, Chief Alan Quimby, Chichester, Treasurer, Assistant Chief Dick Pistey, Bow January - June  
Treasurer Chief Jeff Yale, Hopkinton June – December

The Training Committee chaired by Henniker Captain Mick Costello; with members Chichester Deputy Chief Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents fifty-eight Capital Area and Lakes Region area communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Hazardous Materials Team Chief Bill Weinhold stepped down this year after many years of dedicated service to

the Team. Sean Brown has taken over as Chief and is working hard with several other Team members to finish up some old projects and to pursue new grant opportunities.

All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

<b>2016 Incidents vs.2017 Incidents</b>				
ID #	Town	2016 Incidents	2017 Incidents	% Change
50	Allenstown	645	716	11.0%
51	Boscawen	194	181	-6.7%
52	Bow	1037	1048	1.1%
53	Canterbury	312	372	19.2%
54	Chichester	440	504	14.5%
55	Concord	8303	8246	-0.7%
56	Epsom	842	936	11.2%
57	Dunbarton	207	215	3.9%
58	Henniker	904	928	2.7%
59	Hillsboro	1027	1102	7.3%
60	Hopkinton	1119	1192	6.5%
61	Loudon	1083	1116	3.0%
62	Pembroke	296	351	18.6%
63	Hooksett	2281	2350	3.0%
64	Penacook Rescue	840	887	5.6%
65	Webster	185	200	8.1%
66	CNH Hazmat	6	7	16.7%
71	Northwood	647	755	16.7%
72	Pittsfield	822	947	15.2%
74	Salisbury	152	166	9.2%
79	Tri-Town Ambulance	1046	1254	19.9%
80	Warner	397	438	10.3%
82	Bradford	161	180	11.8%
84	Deering	200	236	18.0%
		23146	24327	5.1%

Total Amount of Fire Alarm Systems placed Out of Service / In Service for maintenance in 2017: 2888

Mutual Aid Coordinator Responded to 140 incidents in 2017

Concord Hospital's Medical Director Responded to 61 incidents in 2017

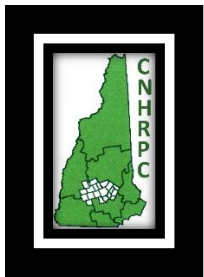
Inbound Telephone Calls Received on Emergency Lines: 50154

Outbound Telephone Calls Made: 11384

% of Inbound Telephone Calls Answered Under 10 Seconds: 95.35%

% of Inbound Telephone Calls Answered Under 15 Seconds: 99.31%





## ***CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION***

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hillsborough is a member in good standing of the Commission. Herman Weigelman is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2017, CNHRPC undertook the following local activities in Hillsborough:

- Provided assistance to the Planning Board on the development of the 2018-2023 Capital Improvements Program. Tasks included attending committee meetings, document preparation and development, and soliciting of department projects.
- Assisted in concept development of a trail connecting Hillsborough and Henniker to the planned Concord to Lake Sunapee Rail Trail, including mapping the railroad bed and organizing interested citizens to explore the potential.
- Developed various Chapters of the Master Plan update currently underway by the Planning Board. The Master Plan Update will be completed in early 2018.
- Provided technical assistance services to the Planning Board related to potential zoning ordinance updates.
- Provided digital Hillsborough Hazard Mitigation Plan 2016 materials to the Town to complete the project funded through the NH Homeland Security and Emergency Management (NH HSEM) and the Federal Emergency Management Agency (FEMA).
- Initiated a Safe Routes to Play project for the Town, including mapping and identifying barriers for kids to access play areas, and begin a community conversation about how to make Hillsborough more friendly, safe, and healthy for its youngest residents. Work will continue on this project into 2018.
- Conducted four (4) traffic counts along state and local roads as part of CNHRPC's annual Transportation Data Collection Program. Over 200 traffic counts were completed across the region.

In addition to local activities, various region-wide activities were completed:

- Initiated the update of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS). The CEDS is a comprehensive economic development strategy for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Regional Planning Commission region. Its purpose is to present various economic and demographic data and to identify common strengths and weaknesses, as well as projects and strategies to strengthen the local economy.
- Continued the support of the CNHRPC Regional Brownfields Assessment Program through funding from the United States Environmental Protection Agency (EPA). In Hillsborough, extensive assessment work was completed at the Woods Woolen Mill site including soil testing. Additional assessment work is expected to be completed in 2018, followed by reuse planning. For more information on the

Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).

- Initiated development of the update of the Regional Transportation Plan. Originally completed in 2008, the plan establishes direction and a proposed set of actions for transportation projects and programs in the region over the next 25 years.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). In 2017, CNHRPC staff worked with the TAC to complete the preparation of the Regional Transportation Improvement Program (TIP) to ensure that the region's needs were adequately addressed in the 2019-2028 State Ten Year Transportation Improvement Plan. Information related to the TIP update process can be found at [www.cnhrpc.org/transportation/transportation-improvement-program-tip](http://www.cnhrpc.org/transportation/transportation-improvement-program-tip).
- Continued to promote CommuteSmart New Hampshire. Staff organized the CommuteSmart Challenge (May 15<sup>th</sup>-19<sup>th</sup>) and conducted outreach efforts to local businesses and organizations. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- Continued to support an enhanced volunteer driver program (VDP) in our region. In 2017, the VDP provided over 5,000 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. In Hillsborough, there are currently twenty-four (24) residents receiving rides and nine (9) residents providing rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provide local mapping assistance and analysis as requested and maintain a GIS database for each for each municipality and the region as a whole.
- Provided assistance to New Hampshire Department of Transportation (NH DOT) Complete Streets Advisory Committee (CSAC), advising the Commissioner of the NH DOT on complete streets and bicycle and pedestrian related matters. CSAC activities included various projects such as level of traffic stress analysis, lane striping policies, and the development of a statewide bicycle and pedestrian traffic counting program.
- Updated CNHRPC Community Profiles located on CNHRPC webpage with most recent demographic data. These profiles can be viewed at [www.cnhrpc.org/gis-data/2010-census-data](http://www.cnhrpc.org/gis-data/2010-census-data).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

**28 Commercial Street, Suite 3, Concord, NH 03301**

*phone:* (603) 226-6020 *fax:* (603) 226-6023 *web:* [www.cnhrpc.org](http://www.cnhrpc.org)



## ***CONSERVATION COMMISSION REPORT***

We started off the year by honoring Brett Cherrington with the Loon Award for his outstanding conservation service to the Town over the past 18 years.

The Conservation Commission also celebrated its 50th anniversary this year. The occasion was marked on October 14th by a re-dedication ceremony of Gleason Falls, the first conservation property donated to the town back in 1967. It was donated by Raymond J. and Rena M. Hooper with the stipulation that a conservation commission be established in Hillsborough. The ceremony was lead by Terry Yeaton, Commission Chair, and was attended by citizens and past, present and descendants of conservation commission members. A new sign was erected to identify this beautiful property in honor of the Hoopers for their contribution.

The NH Association of Conservation Commissions partnered with UNH Cooperative Extension and the Northern Forest Center to conduct a state wide survey of town owned conservation lands. The purpose of the survey was to update the state GRANIT GIS data and to find out how these lands contribute to the economy, ecology and society of each town. We participated in this survey by working with our county forester to identify all parcels in Hillsborough over 10 acres and provided current use information for each. We will receive a copy of the report for our town once the information is compiled and can use it to determine if a management plan would be appropriate for any of the parcels.

A couple of commission members, along with a few townsfolk, worked with Craig Tufts, from the Central NH Regional Planning Commission, to evaluate the possibility of converting the old abandoned railroad bed in town to a rail trail. The trail would connect to existing rail trails in Henniker and Deering. It would become part of the Concord to Peterborough Rail Trail and be an offshoot of the Concord to Lake Sunapee Rail Trail. Rail trails are shared-use path type trails that are popular with pedestrians, cyclists, hikers, birders, etc. They help connect people to the outdoors and can provide economic benefit to the towns through which they run. This will be an ongoing project into 2018.

Survey work was completed and boundaries marked on the Widow Murdough lot this year.

A Wetlands workshop, conducted by the NH Association of Conservation Commissions, was attended by some commission members. Topics included understanding state law vs. town ordinances governing wetlands and how to develop maps and reports of wetlands.

Conservation easement monitoring was conducted on all properties with easements held by the Commission. No infringement of easement conditions were noted.

We are looking for new members and invite you to attend our meetings, held every first and third Thursdays of the month, at 7 PM, in the Town Office.

Respectfully submitted,

Terry Yeaton,  
Chair, Hillsborough Conservation Commission

## ***ECONOMIC DEVELOPMENT COMMISSION (EDC)***

The Economic Development Commission and the Central Regional Planning Commission are continuing to work together to implement the projects in the Comprehensive Economic Development Strategy (CEDS). This is a region-driven planning process designed to bring the public and private sectors together in the creation of a strategic roadmap, or action plan, for key projects in the town. A “Project List,” along with goals and a mission, make up the heart of the CEDS action plan. The projects include; the revitalization of downtown, a regional community center, improvement and expansion to town water/sewer services and the completion of clean-up and redevelopment of the Woods Woolen Mill.

Another accomplishment was working with the Planning Board to define and designate the “Community Revitalization Tax Relief Incentive Area” (79E.) This program, adopted by the Town in 2006, gives owners of qualifying blighted properties in the designated 79E district a tax incentive to improve their property.

Also this year, the EDC partnered with the University of NH Cooperative Extension to execute part 1 of the Business Retention and Expansion Program. I would like to take this opportunity to thank the volunteers who helped with interviewing local businesses. The purpose of this program is to learn about the state of local businesses and what can be done to help them be even more successful. This gives us, as a committee, the ability to prioritize our tasks and assist business owners in Hillsborough.

I would personally like to thank the EDC members who come and share their knowledge and perspective each month. Together we are working for a stronger more vibrant town. We are looking forward to 2018 to see new growth and to plant even more seeds for the future.

Respectfully submitted,

Jane Williams, Chairperson

## ***EMERGENCY MANAGEMENT REPORT***

During 2017 Emergency Management received formal notification for approval of the Hillsboro Hazard Mitigation Plan for the next five years. This notification qualifies the Town as eligible to apply for certain Federal Emergency and Disaster programs including the Hazard Mitigation Grant Program (HMGP), Pre Disaster Mitigation (PDM) and Flood Mitigation Assistance (FMA) project grants. This is the plan that needs to be done every five years to ensure the Town's continued eligibility for FEMA funding.

The Emergency Management team continues to work on upgrading the Town's alert system as the existing sirens are old and difficult to hear. We have been working with different vendors to determine what is the best options and placement of these sirens that works best for the Town.

I have been working with Hillsboro-Deering Faculty Staff to bring them up to speed on different Command classes the state provides, to determine what best suits the staff and will benefit the school, as well as, assisting Town departments if such emergency does arise.

In October, we had an incident that required 24 hour coverage. We had four strike teams that went on several calls throughout the night with trees and wires down, and water in the cellars. The teams also checked on the elderly and other areas of the Town to monitor the streams to make sure roads were passable.

I would like to thank the Town of Hillsborough for the opportunity to serve as your Emergency Management Director. If you have questions or concerns with regards to emergency preparedness please visit the Emergency Management Link on the Hillsborough website or call (603) 464-6411.

Respectfully submitted,

Scott Murdough  
Deputy Fire Chief/Emergency Management Director



## ***FIRE DEPARTMENT EMERGENCY MEDICAL***

The Hillsborough Fire Department and Emergency Medical Services were busy in 2017. The department responded to **1102** Fire and EMS calls and **171** Life Safety Inspections an increase of **76** calls total. The old tracking system was updated to improve accuracy.

We continued to support the fire prevention program starting with the annual visit to the Elementary school in October. After a lengthy discussion on fire safety all the children were given packets and Jr. Firefighter hats. EMS is still offering our “File of Life” campaign. The File of Life is a system that allows townspeople to document their medications and pertinent medical history. This allows ambulance personal to obtain this information in one location. If you would like to take part in this program please stop at the fire station to obtain your program kit.

We continue to cover the ambulance 24 hours a day. This has proven to be vital for the Town of Hillsborough. The fire department took delivery of our new ladder/quint in July of 2017. This truck replaced our Engine 1 as well as our older ladder.

Some changes that are needed over the next two or three year’s concern the fire station itself. The station was built sometime in the 1960’s with some updates made in the 1990’s and has served us well. However the aging building will need some further updates for the future. Some of these updates involve expansion to accommodate sleeping quarters for the overnight EMS staff which are currently using two offices for sleeping. Other updates include sprinkler system, heating/AC, electrical, and overall upgrades. Currently the electrical uses old switches and tube lighting. The heating system is a hot water boiler that was replaced in the 1970’s and uses #2 fuel oil at an alarming rate. The idea for upgrading is to make the building as efficient as we can and save on money and energy. The Chief along with the Town Administrator and Board of Selectmen have been looking at building engineering and cost and will present our findings long before it is presented at town meeting for approval. Meetings will be scheduled to discuss the expansions as the process moves forward. The Chief also welcomes anyone with ideas or concerns to stop by and share those with him.

On behalf of the Chief Officers, Company Officers and members, I would like to say it is an honor and privilege to serve the citizens of the town and thank all other town departments as well as all the tax payers for your continued support. We look forward to serving the community of Hillsborough in the coming years.

Respectfully submitted,

Kenny Stafford Jr.  
Fire Chief  
Hillsboro Fire Department/Emergency Medical Service

# FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

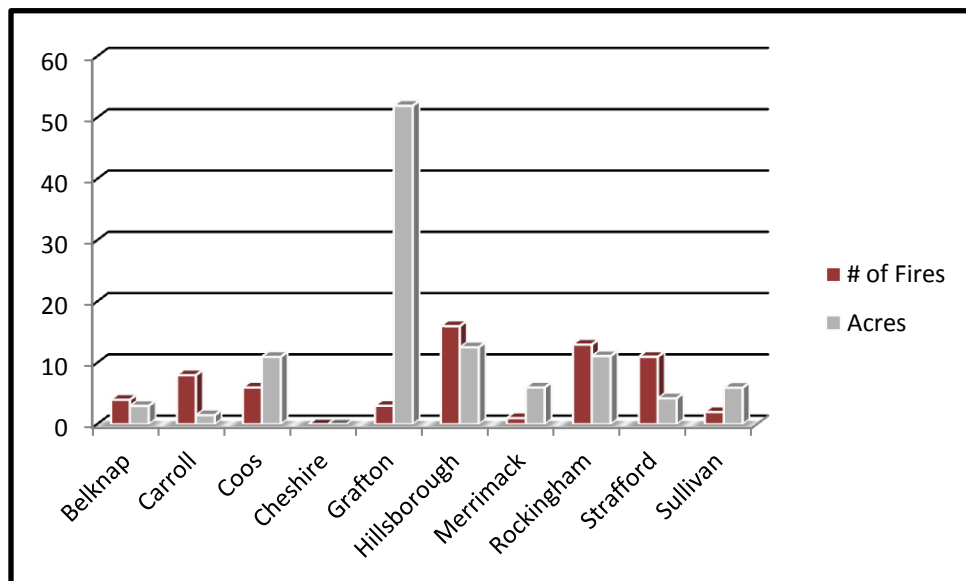
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

## 2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2017	64	107
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

## CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**

## ***FULLER PUBLIC LIBRARY REPORT***

In February we had an open house to show off the newly renovated upstairs rooms. This historic renovation project won a Preservation Merit Award from the NH Preservation Alliance and has been nominated for an award from the NH Chapter of the American Institute of Architects. We owe a huge debt of gratitude to Clifford and Dorothy Blanchard whose generosity made the renovating and upgrading of the Gov. John Butler Smith building possible. If you haven't seen the upstairs yet, tours are given on most Saturday mornings.

### **ADULT PROGRAMS**

We have several ongoing monthly programs. How To's Day meets on the first Tuesday of each month to demonstrate a new craft or skill. This year we tried quilling, crafted paper beads, made felted bunnies, wooden pumpkins, and Xmas ornaments, and learned about composting with worms, 3-D printing, and food dehydrating. Adult paint night proved to be so popular we have made it a monthly program also, scheduled for the second Tuesday of each month.

Our book discussion group meets on the first Thursday of each month at 7 pm and we are always looking for new members. This summer NH author Ernest Hebert visited the group when we read his book *The Old American*. We started a new book group this year that focuses on military history. It meets on the second Monday of each month at 2 pm.

This year we received grants from the NH Humanities Council to host two of their programs. Award-winning fiddler Jordan Tirrell-Wysocki told tales of Irish emigration using traditional Irish music and Jeremy D'Entremont presented stories of New England lighthouses and lighthouse keepers. New Hampshire authors Chris Philbrook and Josh Judge gave presentations about their new books.

Working in conjunction with the Grapevine in Antrim, we were able to offer free tax preparation with an IRS-certified volunteer.

Bob Woolner shared pictures of his trip to Cuba during an Armchair Travel afternoon program.

We held our annual Seed Swap and Garden Forum with Master Gardener Tom Kamberis. He acquired a donation of \$400 worth of seeds from Baker Creek Heirloom Seeds for us to share and was on hand to answer gardening questions.

Fish & Wildlife steward Hope Eagleson from NH Fish & Game presented a program on black bears in NH.

In May we held our Annual Book Sale and continued selling books for \$1 a bag on the porch until cold weather put a stop to it in November. The leftover books were donated to Rolling Thunder, a NH Veteran's service organization.

Four librarians from Ethiopia visited the library as part of a program by the World Affairs Council of NH. They went to several libraries in the state to see how academic and city libraries were run. We were the smallest library they visited because they wanted to see how a library in a small town with a limited tax base offers a high level of services by creative use of funds.

Over the summer we held four adult trivia programs and also had a weekly drawing for gift cards donated by local businesses. Teens and adults could enter by filling out a book review for each book read that week.

In the fall, Interpretive Rangers from Discover the Power of Parks presented a program on Wild Edibles and local state representatives Richard McNamara & Marjorie Porter gave an informative presentation on How a Bill Becomes Law.

In December Samantha Gallo shared more of her crafty talents with us, teaching a workshop on wreath-making. Thank you to Bonnie & Walter Morse for donating the greens. For Old Fashioned Christmas, Samantha showed kids and their parents how to make a jingle bell necklace, yarn tree, and paper ornaments.

Our annual Holiday Raffle netted \$280 that will be used to purchase items for the children's room.

### **CHILDREN'S PROGRAMS**

During the school year our Preschool Storytime meets on Tuesday and Thursday mornings at 10 am. The afterschool group from Kids' Adventure visited the library on Friday afternoons. We offer a Take and Make Kids Craft project every Saturday from 9-1. Stop in and see our craft of the week!



February vacation week we hosted our third Fab Lab. We put our new maker space on the second floor to good use each day with a fun activity including building a marble run from recycled cardboard tubes and boxes, experimenting with simple electricity projects using Snap Circuits, making structures out of mini-marshmallows and spaghetti (edible architecture), and making the very popular marshmallow shooting, cardboard tube bazooka!

The Summer Reading Program theme this year was Build a Better World. 150 children pledged to read 5,423 books! We kicked off the program with a yo-yo workshop and performance by Yo-Yo Man - John Higby (who later appeared on tv's Gong Show). Over the summer we built cardboard castles, made fairy houses and gnome homes, played Giant Jenga, made recycled robots, and built a tiny town. We ended the program with a performance by Jungle Jim called Minecraft Madness which was funded in part by a Kids, Books, and the Arts Grant from the NH State Library.

At Halloween about 300 people came for trick-or-treat night here. We had saved a selection of gently used books from our donations so each child could choose the one they wanted. It was a big hit with parents and kids.

We are participating in the 1,000 Books Before Kindergarten program which encourages parents to begin reading to their children at birth – or even before – to get them ready to learn to read independently by age 5. Register with us to keep track of your reading and your child will receive a prize for every 100 books. 69 children are currently signed up and they have read over 15,400 books so far!

To keep abreast of what is happening at the library you can look at our website [www.fullerlibrary.info](http://www.fullerlibrary.info), check us out on Facebook, or pick up a copy of our monthly newsletter at the desk.

## THANK YOU'S

Many thanks to Chris Sieg at Piexx and trustee Phil Daley who keep our computers up and running.

Thank you to Rhoda Ross & Joseph Solomon, Jon Rheault, Premier Dental, LCHIP Monitoring Fund, Rotary Club of Henniker, Shaw's, Angus Lea, Sampan, Agway, Dunkin' Donuts, Mediterraneo, Taco Beyondo, McDonald's, Hillsboro House of Pizza, and Hillsboro Ford for their monetary and prize donations.

Thanks to all in the community who have donated books over the past year for our book sales.

## STATISTICS

<u>Number of titles in the collection</u>	<u>35,497</u>
<u>Number of titles added</u>	<u>1,437</u>
<u>Number of titles removed</u>	<u>696</u>
<u>Number of registered borrowers</u>	<u>4,249</u>
<u>Number of items borrowed</u>	<u>32,169</u>
<u>Number of items borrowed from other libraries</u>	<u>2,204</u>
<u>Number of items lent to other libraries</u>	<u>996</u>
<u>Total ebooks downloaded</u>	<u>1,204</u>
<u>Total audio books downloaded</u>	<u>2,166</u>
<u>Periodicals downloaded – no longer offered</u>	<u>0</u>
<u>Internet usage (not including wireless)</u>	<u>1,407</u>

Board of Trustees:

Phil Daley, Chairman

Robert Woolner

Ben Ainslie

Melinda Gehris

Norma Hubbard

Helen Cole, alternate

Michelle Prentiss, alternate

Respectfully submitted,

Robin Sweetser – Director (2013-2017)

As of January 2, 2018 Robin Sweetser has retired and the new director is Samantha Gallo.

# ***THE GRAPEVINE FAMILY & COMMUNITY RESOURCE CENTER***



The Grapevine's Mission is to promote family and community health and well-being through education, support and the sharing of resources. The Grapevine has served its community for over 20 years and remains committed to seeking new program and resource opportunities, responding to the ongoing needs of the community and keeping its doors and programs open to all regardless of financial need.

From July 1, 2016 through June 30, 2017, The Grapevine served **1,589** children, youth and adults at the center and in the community.

In direct service to the people of Hillsborough:

- Served **175 individuals** through its various programs and services including: Parent-Child programs, Home Visiting, Counseling services, Information and Referral, Tax Preparation, People's Service Exchange, Avenue A Teen + Community Center and Community Service opportunities.
- The weekly Hillsborough parent –child playgroup program completed its first full year at the Dubben House, in partnership with Smith Memorial Church. Over **40 parents and children** have been welcomed to this program since it began. Due to its popularity, a second playgroup will be offered in 2018.
- In January 2017, we partnered with the Fuller Public Library to offer a Free Tax Preparation Program for Hillsborough and area residents throughout tax season. We served **32 families** through this program, helping many claim the Earned Income Tax Credit. This program will again be offered in 2018.
- The Grapevine convenes monthly Hillsborough resource meetings with nearly **40 participating Hillsborough area service organizations** including town welfare, schools, police, mental health agencies, hospitals, home visiting programs, faith based organizations, Catholic Charities, Hillsborough Adult Education and Head Start. The goal of these meetings is to gain better understanding of our respective roles in supporting children and families, as well improving and aligning our efforts to serve the people of Hillsborough and surrounding communities.

We are grateful to the Town of Hillsborough for the funding support provided to The Grapevine.

## ***GREATER HILLSBOROUGH SENIOR SERVICES***

Greater Hillsborough Senior Services (GHSS) is a NH non-profit corporation serving all seniors in the Greater Hillsborough, NH area comprising the towns of Hillsborough, Deering, Antrim, Bennington, Peterborough, Washington, and Windsor. Our mission is to provide support, services, congregate opportunities and advocacy that help seniors remain active, respected and vital members of the community. To that end, 2017 saw an 8 % increase in senior participation.

Regular monthly activities include: Yoga, pickle ball, Crafty Critters for crafters, games/cards, biweekly Maple Leaf trips, and shopping trips to a variety of locations such as Walmart, the Christmas Tree shop, and Trader Joe's.

We provide drivers to the State's Volunteer Driver program that transports seniors to doctor appointments, lab tests, and clinics in outlying areas as well as other appointments that individuals are unable to access because of lack of public transportation in the area.

We are a conduit with many other service industries to answer senior needs on a wide variety of issues, such as tax preparation, heating sources, referrals, caregiver resources etc.

This year we provided a number of Information Sessions/Meetings and Luncheon and Learn opportunities which included: Strong Living, A Matter of Balance: Managing Concerns About Falling, and John Daly's presentation of protecting and securing computers.

Our Senior Luncheons provide healthy food and socialization opportunities at a nominal fee. Monthly luncheons alternate between St. Mary's Church and the Deering Community Church, Chinese New Year's Luncheon, our annual Senior Barbecue at the Deering Church Pavilion, a picnic in New Castle and the annual Silver Christmas Tea and Luncheon.

Our bus traveled extensively to provide a wide variety of social, cultural and education opportunities. Examples include: movies "Manchester by the Sea" and "Calendar Girls" at Chunk's Theater; Walker Lecture Series in Concord; plays/musicals "Noises Off" and "Patsy Cline Remembered; trips Antiquing and Thrift shopping; and NH outings like the Sandcastles at Hampton Beach, Ben's Sugar Shack, NH League of Crafters Fair, Allyson's Orchard, Leaf Peeping and the Festival of Trees.

Annually we create, publish and mail/transmit over 9,000 issues of our monthly newsletter Seniors Alive! To our members. Also, GHSS gives back to the community. This past year we provided transportation during a 2 day period of the Living History Month and our Holiday Gift Project provided additional gifts in the Lion's Club Christmas Food Pantry gift baskets.

Lastly, in 2017 GHSS was tasked by the Town of Hillsborough to assume the responsibility of Senior Trips previously overseen by the Senior Action Committee (SAC). In 2017, four trips were organized, promoted and provided. They were the Hu ke Lau Polynesian dining and show, M/S Mt. Washington Senior Sunset Cruise, Foster's Clam Bake and Nubble Lighthouse trip, and a holiday trip to MA to see "The Bright Night" tour and shop the Yankee Candle flagship store.

Respectfully submitted,

Pat Mathison  
Chairperson

**GREATER HILLSBOROUGH SENIOR SERVICES  
HILLSBOROUGH REPORT  
JANUARY – DECEMBER 2017**

**Income:**

Maple Leaf Trip Income	\$ 233.28
Town Of Hillsborough	\$ 9,000.00
Town of Hillsborough - Lg Bus Trips	\$ 4,000.00
Lg. Bus Trip Income	<u>\$ 6,447.00</u>
<b>Total Hillsborough Income</b>	<b>\$ 19,680.28</b>

**Expenses:**

Maple Leaf Shopping Trips	\$ 1,089.27
Craft/Office/Copier Supplies	\$ 1,801.01
Dues/Memberships	\$ 40.00
Seniors Alive Newsletter Printing	\$ 693.50
Liability Insurance	\$ 1,285.44
St. Mary's Hall Rental	\$ 1,200.00
Computer Software	\$ 109.99
Lg. Bus Trip Expenses	\$ 10,479.20
Newsletter Mailing (USPS)	\$ 735.70
Bus Repairs/Maintenance	\$ 218.00
Pop Up Tent	\$ 114.00
UBM Copier Fees	\$ 335.25
Mail Permit	<u>\$ 1,125.00</u>
<b>Total Hillsborough Expenses</b>	<b>\$ 19,226.36</b>

## ***HIGHWAY DEPARTMENT REPORT***

The winter of 2017 was a busy year for the Highway Department. The Highway Department worked on cleaning ice and snow on all Town roads.

March: 2 big storms, March 14, 19 inches of snow and March 31, 17 inches of snow.  
April: Back to fixing back roads and filling potholes on tar roads.  
May: We dug out gravel at the Town pit, crushed 6,000 yards of gravel and screened 5,000 yards of winter sand.  
June: A UPS truck hit the Stone Arch bridge on Jones Road. The bridge was repaired by Dennis Hisler and the highway department grew. June 20, All States Asphalt in town chip sealing Saw Mill Road, Second NH Turnpike, and Merrill Road.  
July: Started work on 2 bridges, old 202 and 9 and Saw Mill Road. Grading back roads, started reconstructing of roads and sidewalks, worked on Henniker Street and Depot Street.  
August: Started paving reconstructed roads and replaced old culverts on back roads in town.  
September: The Highway Department worked on Mill Street drainage 300 feet of 18 inches culvert and 2 catch basins. Paved, washed and sealed bridges.  
October: Gearing up for winter and grading back roads.  
December: On Christmas day, Dec. 25<sup>th</sup> we had 8 – 10 inches of snow. All employees worked hard. I am proud to be their Department Head.

I would like to thank the citizens of Hillsborough for their continued support.

Respectfully submitted,

William Goss  
Highway Forman



Selectmen Joseph Cooper, Selectmen Sunny Parker, Road Agent Clayton Goss, Selectmen Larry Fisher

**1968**



## ***HISTORIC DISTRICT COMMISSION REPORT***

Hillsborough Center experienced a welcome resurgence in 2017. For the first time in many years, all of the houses in the Center are occupied, with a majority being full time residents. Our neighborhood is once again a dynamic community, mingling descendants of the original 1735 land grant with new residents who have moved here from around the country.

There is usually very little real estate activity in the District. The first six months of the year saw five of thirteen houses change ownership – one for the second time in two years. Several of the new owners consulted with members of the Commission on various questions. None have required building permits. Several of the houses have sat empty for several years and now are freshly painted, reroofed and generally updated. We are pleased to see lights on in all the houses now with their year-round residents. Almost all houses have Holiday Season lighting and the Methodist Church is showcased with an exterior floodlight.



The Commission met with the Town Administrator, Laura Buono, to tour town property at the Center – the Methodist Church, the Center One-Room School, the Club House and the Carriage Shed. The purpose of this meeting was preservation, maintenance and use of these unique buildings and grounds.

The town was offered and has accepted at town meeting the Methodist Church building at the Center. The church adds an iconic dimension to our historic Center Village. The building is a wonderful example of a mid-nineteenth century New Hampshire country church, and has seen very little changes over the years.

The Methodist Church had not been used for regular church services and was privately owned for years. It was only used occasionally for weddings and services in recent years. The exterior of the building has been well maintained. After some relatively minor repairs to the ceiling in one area, we hope to have this building available again to the residents of Hillsborough.

Hillsborough residents use the Club House for various events, typically for receptions, art shows and the Living History Event. Members of the Commission are available to show prospective users the building and its capabilities and limitations. Applications for a user permit are available at the Town Office.

The visit to our one room School House in the Center by the Country School Association of America - a national group dedicated to the preservation of one-room schools took place [June 14](#). This visit was a stop on the bus tour of the 17th Annual Schoolhouse Conference held at Colby-Sawyer College in New London. The organizers of the tour told us that the visit to our little school and Hillsborough Center was the highlight of the tour.

The Commission had one request for a building permit approval during 2017. This was to add a connection between house and garage for the Dr. Gill property at 536 Center Road. The Commission approved the application.

The commission thanks the town again for the landscaping, tree care and other work on town property in the Center area - the Club House, School House, Carriage Shed, Cemetery and now the Methodist Church. The Center looked great for the Living History Event and for all visitors this year.

Respectfully submitted,

Gilman Shattuck, Chair

James Larkin

Jan Michael

## ***KEMP PARK COMMITTEE REPORT***

The Kemp Park Committee continued its meetings during 2017 and is working toward the development of the construction of the protective and display garage for the two antique vehicles that the Town inherited from Richard Kemp. We had preliminary drawings and renderings for the garage. We are waiting for estimates for construction which we hope would be able to commence in the spring. In the meantime, we continue to try to keep the grounds basically protected and maintained.

A lot of appreciation goes to the Town highway crew and Bill Goss for their continued assistance in these matters. The Committee has almost reached the goal of matching the \$35,000 that was appropriated last year at Town Meeting. This would give us \$70,000 toward the construction of the display garage. We certainly appreciate the extra hard work that has been put in by Jay Crowley and Phil Harvey to bring us to this point.

Respectfully submitted,

Douglas S. Hatfield

On behalf of the Kemp Park Committee

## ***LAND USE & ECONOMIC DEVELOPMENT DEPARTMENT***

2017 was a very busy year. After receiving a tremendous amount of input from the Master Plan survey and visioning session, we made a priority to address issues that have been talked about in town for many years. I am pleased to report that progress has been made and our plans to move forward.

The Planning Board held 23 meetings that included land use applications and updates to the Zoning ordinance.

### **Planning Board Applications in 2017**

<b><u>Applicant</u></b>	<b><u>Application</u></b>	<b><u>Status</u></b>
Cynthia H. Thorburn Society for the Protection of New Hampshire Forests	Lot Line Adjustment	Approved
Eversource Energy	Minor Subdivision	Approved
ADAMAC LLC		Approved
People's United Bank NA	Partial Revocation of Subdivision	Approved
Thomas D and Tamra I McClure	Lot Line Adjustment	Approved
Peter Colbath/Vincent Daloia	Minor Site Plan	Approved
McDonald's	Site Plan	Approved
Timothy Skillings- Adventure Limousine	Change of Use/Waiver of Site Plan Review	Approved
Evelyn Nazer and Matthew French	Lot Line Adjustment	Approved

### **Weatherstone Crossing**

Weatherstone crossing is in possession of its town permits and we are waiting for a groundbreaking date. As is sometimes the case, some of the permitting took longer than anticipated and the project was unable to meet the deadlines required by Walmart this year. I am waiting for confirmation on a ground breaking date and am hopeful I will receive it before spring.

### **Economic Development**

**Business Retention and Expansion Program** This year, the Economic Development Commission sponsored the University of New Hampshire Economic Development Specialists Business Retention and Expansion program. Selected businesses were interviewed one on one to learn the status of their businesses and if they felt sufficiently supported by the town. Results are available on the town website. We anticipate the final report early this year.

### **Parking**

Parking continues to be an important discussion in town. Although a parking utilization analysis showed over a one year period occupation of existing parking did not exceed 39.6%, there is still a perception that there is “no parking” in the downtown Central Business District. Over the past year we have been exploring ways to maximize the availability of spaces in the downtown area.



### **Woods Woolen Mill**

The Woods Woolen Mill clean up moved forward with a Phase I assessment on the former railroad bed. The report is available for review on the town website. This project is an important part of the redevelopment of the down town area.

### **Central New Hampshire Regional Planning Commission**

It is important to recognize the outstanding resource the Central New Hampshire Regional Planning Commission is to the Town of Hillsborough. Mike Tardiff and his staff are working closely with the town on:

- The Woods Woolen Mill project.
- Master Plan –CNHRPC has worked tirelessly over the past year with the Planning Board to develop an actionable Master Plan that will guide Hillsborough in to the future. Goals for 2017 include working with the Department of Resources and Economic Development to designate an Economic Revitalization Zone. The Master Plan will be completed in the spring of 2017 and will be a document that can (and will) be implemented rather than left on a shelf.

### **Looking Forward**

We meet 2018 with excitement as we begin implementing the Master Plan, the updated Capital Improvements Plan, working on the Woods Woolen Mill and our Sidewalk projects.

This year marked my 5<sup>th</sup> year as your Planning Director; it has been my pleasure to get to know the citizens of Hillsborough and work with town staff, Town Administrator Laura Buono, the Economic Development Commission, and other civic organizations in town.

I encourage those with any interest in participating on any of our land use boards, or anyone with questions comments or concerns to call or come by my office at 27 School Street e-mail me at [robyn@hillsboroughnh.net](mailto:robyn@hillsboroughnh.net) or call me at 603-464-3877

Respectfully submitted,

Robyn L. Payson  
Planning Director  
464-3877, extension 227  
[robyn@hillsboroughnh.net](mailto:robyn@hillsboroughnh.net)

## ***MANAHAN PARK***

This year Manahan Park had Joyce Aubrey and Tiffany Stafford return for their second year as co-directors. We had excellent counselors to coordinate daily activities such as field games, board games, daily games, nature and beach activities, water games, arts and crafts, and kayaking. The counselors in training (CIT's) were eager to learn from staff counselors and put forth their best in order to make camp enjoyable for all campers.

Our waterfront director Christa Liquori did an outstanding job running swim lessons with the help of her swim instructors. Campers also took part in swim lessons as part of their daily schedule in order to strengthen their swimming skills.

We went on four field trips this year: Water Country, Canobie Lake Park, Yankee Lanes Bowling and Wallis Sands State Beach.

The library limo made a few appearances. Windsor Mountain Camp also came back for a third year to join Camp Manahan in their camp activities. The children enjoyed borrowing books to read as they sit on the beach or in the field. We had our third annual spirit week, candy bar bingo and talent show. Fun was had by all campers. We can't wait to do it again in 2018!

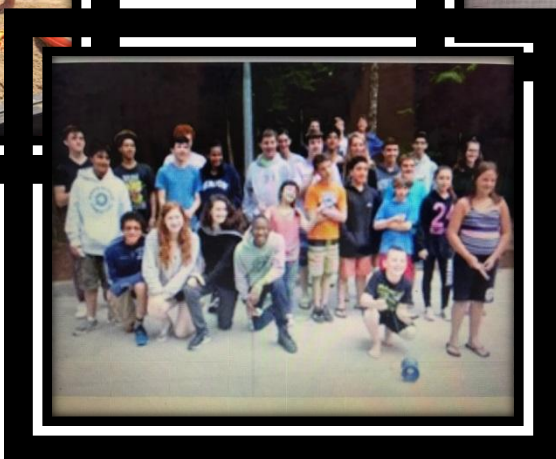
1. Camp Manahan placed in the top 3 winners in the annual Balloon Fest parade.
2. Camp Manahan vs. Windsor Mountain volleyball match.
3. Camp Manahan and Windsor Mountain Campers



1.



2.



3.

## ***PARKS & RECREATION***

Both Butler Park and Grimes Field looked better this year than they have in many years. This was due to the effort of the grounds crew and the generous watering schedule maintained by Mother Nature. Having both of these areas looking good reflects well on the Town of Hillsboro, as they are the hub of so many community activities.

Butler Park hosts the Saturday morning farmer's market, as well as several crafts fairs throughout the summer. Thursday evening's Music in the Park brings in local musicians, as well as those from afar and is enjoyed by many. It is used during the Schnitzel Fest, provides a safe place where youngsters can "trick or treat" several local businesses and families at one time, and brings the community together for the annual Christmas tree lighting.

Grimes Field is bustling with activity from mid-April through October. Hillsboro Youth Athletic Association (HYAA) gives many young athletes the opportunity to participate in t-ball, baseball, and softball in the spring and soccer in the fall. Sandwiched between these athletic seasons, Grimes Field hosts the Hillsboro Balloon Festival and the Kelley Miller Circus.

The half mile road around the field provides walkers and joggers of all ages a place to hold their workouts by themselves, with friends, or as part of a program such as "Couch to 5k". It was the starting and finishing line this year for two 5k races, one, with donations going to Alzheimer's research, and the other during the Balloon Festival. A youth bicycle race and the Hillsboro-Deering High School track team's homecoming race are also held here.

Tennis and pickle ball players can be seen in action throughout all three seasons. A tennis group plays regularly on Monday, Wednesday, and Friday mornings. Tennis lessons are offered for the younger players every year. Pickle ball players take to the courts on Tuesday and Thursday. This year both tennis players and picklers played well into October.

The town's two beaches, Beard's Brook and the beach at Manahan Park offer swimming, fishing, and picnic areas to local residents. Beard's Brook provides a nice place to spend some quality time with the family in a quieter setting. Manahan Park's larger beach is open with a water safety instructor and lifeguards on duty from Memorial Day weekend through Labor Day. A true destination for many on the hot summer days of July and August.

Manahan Camp, an eight-week program held at Manahan Park, provides over one hundred youngsters in grades one through eight the chance to enjoy camping experiences without leaving their hometown. Campers participate in games, arts and crafts, hiking, swimming, fishing, and learn team building skills while interacting with others in a supervised environment.

This year our staff reconnected with Windsor Mountain International and invited their leaders in training (LIT's) to come to Camp Manahan to join with our councilors and councilors in training (CIT's) to coordinate several days of activities for the campers in an attempt to add some diversity for the campers to experience. The pavilion was set up as a pickle ball court on two occasions for the entire day to allow both the councilors and campers a chance to learn and play the game. Four day trips were offered to the campers to Wallis Sands, Yankee Bowling Lanes, Water Country, and Canobie Lake Park.

Respectfully submitted,

Don Decowski



## ***POLICE DEPARTMENT REPORT***

2017 has come and gone! We have had some pretty big changes that have taken place in the past year within our department. In dispatch we have filled our 2 part-time positions with Elizabeth Hendrickson and Taylor Burrows. Elizabeth is studying to be a Victim's Advocate and Taylor is pursuing a degree in Criminal Justice, with the plan of becoming a Police Officer in the future. Karen Barilani went from a full-time dispatcher to per diem in order to pursue her career in Mental Health Counseling. Lisa Cahill moved from a part-time dispatcher into the full-time position left by Karen.

On the sworn side, we started the hiring process for a full-time officer right after the last town meeting. Given the unfortunate climate towards Law Enforcement Officers at this time, we have found that there were not many qualified applicants that were interested. Our department was not alone in this. In July I had counted 20 other NH police agencies that were all competing to find full-time, qualified applicants. On several occasions throughout the year we thought we had found the right person for the job only to have them not pass some part of our hiring process. In November I was contacted by Ethan Vaillancourt, who at that time was working for a neighboring agency, who was interested in working for Hillsboro. He went through the process and I am excited to say that he is now a part of our team. He has 8 years of law enforcement experience, having previously worked in both New Hampshire and Florida, which saved our community a tremendous amount of money that we would have had to spend training someone without experience.

For the first time in the history of the department we have contracted with an attorney to do the police prosecuting. This is a huge change for us and comes with many challenges, as well as positives. It frees up our officer who was handling prosecution to do more investigative work. Darrin Brown Esq. is our new prosecutor. Darrin was a Henniker Police Officer before going to Law School. Darrin served with the Hillsborough County Attorney's Office as a Prosecutor before opening his private practice in Hopkinton. We are excited to have him as part of our team.

Speaking of Court, at the county level, Hillsborough County rolled out their "Felonies First" program in October of 2017. Felonies First has been both challenging and costly for the department. In part, it requires all felony arrest reports be forwarded to the County Attorney's Office in Manchester by 8:00 am if a person is arrested/incarcerated before 8:00 am, or by 8:00 am of the day following if the arrest occurs after that time. That means that all arrests that involve felonies/incarceration on a night shift will have to have all the paperwork completed and delivered to Manchester by 8 am. This program results in a fair amount of overtime to be expended to meet this requirement. The jury is still out on whether this will ultimately save our town money. As I am sure you can imagine, this is increasing our officers' administrative duties, especially if it has been a particularly busy shift.

Along with the day to day police work that keeps our agency busy, our officers still find time to give of themselves to the community. The Police Union (Local 51) decided this year to raise money with their Novembeard Challenge for the NH Child Advocacy Center. They raised 1000.00 to assist the center. New Hampshire's Child Advocacy Centers are community partnerships dedicated to pursuing the truth in child abuse cases and coordinating social services for child victims. By bringing together our State's law enforcement, county attorneys, protective services, victim advocacy agencies and health professionals, New Hampshire's child advocacy centers provide safe, child friendly locations for interviewing child victims. Children are interviewed by a forensic interviewer. The forensic interviewer has special training and is experienced in talking with children. The interviewer's goal is to make your child as comfortable as possible gathering information. These interviews are conducted at no cost to the town.

Officers Bennett and Normand once again participated in the CHAD Battle of the Badges Baseball game against the Fire Department team. Both teams were made up of officers and firefighters from several agencies

within New Hampshire. They raised a combined total of \$102,000 for the Children's Hospital at Dartmouth, and as a bonus, beat the Fire Team 15-2.

Officer Bohanan once again participated in the Special Olympics Torch Run.



**SRO Rory Bohanan and Boy Scouts help at open house**

Several officers have taken time out of their busy shifts to provide tours to youngsters who have come in our lobby to learn about our local police department.

As a reminder, we still have our Drug Take Back box in the lobby for anyone who has expired medications or any prescription drugs that they need to dispose of. Please do not flush these down the toilet. Bring them into the lobby and place them in the box. We have officers assigned to make sure they are disposed of properly.

I would like to thank the staff at HPD for all their hard work and dedication. I would also like to thank the community for their support in providing us with the resources to be the best department that we can be. In closing, if there is anything you feel that the Hillsboro Police could assist you with, areas we should improve on, or just have general questions, do not hesitate to call or stop by and see me. It is an honor to serve you and I thank you for your continued support.

Respectfully Submitted,

David Roarick  
Chief of Police

Below is a fraction of the calls that the department is involved in. Please do not hesitate to call if you would like any further statistical information or have questions.

## Hillsboro Police Department Statistics (partial)

### Investigations/Patrol

## Incidents 2017

Assaults	85
Burglary	25
Vehicles stolen	2
Drug cases	127
Criminal Trespass	38
Criminal Mischief	48
Sexual Assaults/Rape	21
Thefts	66
DWI arrests	75
Vehicle collisions	159
Cars stopped for Violations	2,929

## Communications

Phone calls handled	
By Dispatch	34,554
911 Calls	1,514
Police Calls	
Dispatched	23,454

## ***PROJECT LIFT REPORT***

In 2017, Project LIFT provided over 2,400 hours of instruction to 64 individuals in the areas of basic academic skills improvement, English Language Acquisition, High School Equivalency Test preparation, Digital Literacy, and College and Career Transitions.

Ten students completed their High School Equivalency Test; two students completed post-secondary training, receiving college certification and full time employment. Two students started college and two students enrolled and will be starting college in the spring.

Students learned about colleges during a visit from Granite State College and a tour of NHTI in Concord. Students also had an opportunity to explore careers and apply for jobs at a NH Works sponsored job fair at the Steeplegate Mall in Concord.



Hillsborough area seniors learned about computing security through a presentation by volunteer tutor Steve Pellicano.

I would like to thank the towns of Antrim, Bennington, Deering, Francestown, Henniker, Hillsborough, and Washington, and The Hillsboro Center Ladies Benevolent Society and the Bureau of Adult Education for their financial support of Project LIFT.

Thank you to the LIFT educators: Alice Backe, Meaghan Bush, Kyara Gardener, Wyatt Gould, Steve Pellicano, and Lois Rostanzo.

I would like to express sincere gratitude to Norman Trottier not only for his five years of volunteer service as a teacher at LIFT but for spending a lifetime sharing his talent of helping people understand mathematics. Thank you, Norman!

Respectfully submitted,

Trish Bush  
Director, Project LIFT



# **TOWN CLERK'S REPORT**

<b>2017 Registration</b>	\$944,446.65
Dog Licenses	\$3,113.50
Dog Fines	\$434.00
Marriage licenses	\$1,650.00
Certified Copies	\$4,245.00
UCC	\$510.00
<b>Paid to the Town of Hillsborough</b>	<b>\$954,399.15</b>

## **Vital Statistics**

Births	33
Marriages	34
Deaths	68

## **2017 Hillsborough Deaths**

Bailey, Marion	Eckberg, Robert	Morcombe, Lesley
Barnes, Lorraine	Fales Hurst, Terri E.	Mowry, Olga
Bernklow Jr., John	Fuller, Sandra	Murdough, Charles
Black, Constance	Gildea, Frances	Nash, Phyllis
Blood, Kathleen	Hardy, Timothy	Nazer Sr., George
Boucher, Linda A.	Hare, Shirley	Newcomb, Joan
Breedlove, Cheryl	Hawkins Regan, Marrilee	Nickerson, Mildred
Brunt, Wayde	Herring, John	Parsons, Mary
Burrows, William	Holmes, Donald	Raymond, Sarah
Butler, Jeffrey	Jones, Louis	Rockwell, Mary
Carmichael, Cathy	Jurson, Natalie	Rose, Irene
Carroll, Jacqueline	Kazimierczak, Stanley	Rutkowski, Virginia
Chopp, John	Kelly, Charles S.	Sanborn, Elsie
Chouinard, Diane	Kennedy, Robert	Schaffner, Elaine
Cleveland, Ethel V.	Kofidis, Nickolas	Schmid, Victor
Cote, Norman	Kurkjian, Priscilla	Spiller, James H.
Dalbec, Sarah	Livingston, Violet	Sterling Jr., Walter C.
Davidson, Karen	Lloyd, Nancy	Titcomb, Lillian
Duefield, Linda A.	Loss, Murray B.	Totte, Gerald
Duefield, Robert	Mcnamara, Roberta	Valiton, Mary
Dundon, Lorraine	Mello, Ellen, M.	Weidner, Karen
Eckberg, Kathleen	Mogravero, Rosalina	Wickens, Jane
	Montanez, Waltraud	Zimmermann, Nicholas D.

Respectfully submitted,  
Deborah J McDonald  
Hillsborough Town Clerk



## ***TRANSFER STATION TONNAGE REPORT***

<b><u>Month</u></b>	<b><u>Aluminum Cans</u></b>	<b><u>Cardboard</u></b>	<b><u>Televisions/Monitors]</u></b> [ IN POUNDS ]	<b><u>Commingle Recyclables</u></b>	<b><u>Metal</u></b>
January	1.52			6.48	4.68
February	0.69		6,936	5.26	11.59
March	0.51			7.27	5.91
April	0.99	21.41	6,442	7.51	17.63
May	0.56			7.49	27.48
June	1.30		6,517	6.42	17.25
July	1.09	23.75		7.53	20.93
August	1.19		6,828	8.40	22.57
September	0.49			7.44	16.73
October	0.96	25.07	6,178	6.62	28.59
November	0.75			7.61	16.76
December	0.62	19.66	7,100	6.56	15.04
<b>Total Tonnage</b>	<b>10.67</b>	<b>89.89</b>	<b>40001.00</b>	<b>84.59</b>	<b>205.16</b>
	<b><u>Paper</u></b>	<b><u>Refrigeration/AC</u></b>	<b><u>Demolition</u></b>	<b><u>Municipal Solid Waste</u></b>	
January	10.03	33	32.75	147.26	
February	8.38		33.20	128.63	
March	8.47		37.05	130.28	
April	9.73	40	41.15	137.12	
May	9.45	43	82.84	129.21	
June			85.79	151.87	
July	8.78	63	49.87	121.33	
August	17.30	57	60.81	117.85	
September	9.02		69.95	168.36	
October		94	62.88	147.32	
November	8.65		58.23	165.39	
December	18.64	47	38.47	152.64	
<b>Total Tonnage</b>	<b>108.45</b>	<b>377</b>	<b>652.99</b>	<b>1697.26</b>	



## Town of Hillsborough, NH

### Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2017	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Aluminum Cans	24,095 lbs.	Conserved enough energy to run a television for 2,452,871 hours!
Paper	198.34 tons	Saved 3,372 trees!
Scrap Metal	204.8 gross tons	Conserved 573,575 pounds of iron ore!

#### Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **1,766 tons** of carbon dioxide emissions  
This is the equivalent of removing **376 passenger cars** from the road for an entire year

# ***WATER & SEWER COMMISSIONERS REPORT***

During the year 2017 the commission completed its review of the sewer application for Saxon Partners proposed Weatherstone Crossing development. The application has been submitted to the New Hampshire Department of Environmental Services for review.

One issue raised by the commission's engineers, Underwood Engineers, during the application review was whether the West Main Street pump station would be capable of handling the increased flow from the project, particularly when a peaking ratio of 5.1 was applied to expected spring flows, when groundwater and storm water infiltration is at its highest. The commission's response to this prospect was two-fold.

After the developer declined to assist financially in improvements to the station, the commission asked the board of selectmen for assistance. The selectmen agreed to present to this year's town meeting a two-year non-lapsing appropriation of \$100,000 to fund improvements to the pump station, if such improvements are indeed necessary.

To assist in answering that question the commission has installed improved instrumentation at the pump station to obtain more accurate and timely data on the flows passing through the plant. The majority of this instrumentation was designed, constructed and installed by Commissioner Chris Sieg with assistance from Wastewater Treatment Facility (WWTF) Operator Paul Dutton. Sieg, who also wrote the software on which the instrumentation will operate, donated his time to the project, resulting in a considerable savings to the system users.

Also on the town meeting warrant is an article asking the taxpayers to raise and appropriate \$350,000 to assist in the replacement of a portion of the sewer main on Bridge Street, from the south end of the bridge southerly to Summer Street. The commissioners would again like to recognize the selectmen for their willingness to ask the voters to assist the commission in funding this work.

The cleaning and inspection of sewer lines continued this year and included lines on Jefferson Drive, Blair and Gay Avenues, School, Whittemore, Park, Holman, Pleasant, Church, Myrtle, Butler, Central, Brown and Newman Streets. Six repairs were completed this year on the wastewater collection system on Church Street, Myrtle Street, School Street and Whittemore Street at a cost of \$13,500.

The commission had hoped to re-fill a fourth staffing position, vacant since 2009, in 2017. While this slot was not filled, the commission hopes to do so in the coming year.

The commissioners have been following with interest the recent articles in the local newspapers detailing the water and sewer billing issues encountered in Henniker. The recent installation of water meters led to sewer bills based on water usage. Users have justifiably argued that the volume of water coming into their homes is not necessarily an accurate indicator of the volume of sewage leaving their homes, particularly for those who wash their cars or water their gardens. These articles only reinforce the commissioners' sentiment that our present system - billing sewer on a per unit basis rather than on usage - is a most equitable and reasonable method of billing for sewer services.

As at this time last year and the year before, the commission is still awaiting final approval of the long-sought capacity increase for the WWTF from the current 475,000 gallons per day to 600,000 gallons per day. The proposed increase is currently under review by the Environmental Protection Agency in Boston.

As a reminder to residents, while the commission's sewer and water budgets are subject to approval by the voters at the annual town meeting, they are – with the exception of the two warrant articles cited above - funded entirely through user fees and do not impact the community's tax rate. As always, we would like to thank our customers for their continued support, and we would also like to take this opportunity to thank our employees - Administrative Assistant Penny Griffin, WWTF operator Paul Dutton and WWTF assistant operator Eric Edwards for their continued efforts on behalf of the commission and the community.

The Water & Sewer Commissioners  
Peter D. Mellen, Chairman  
Herman Wiegelman, Christopher Sieg

## ***WELFARE DEPARTMENT REPORT***

The office of General Assistance exists to meet the Town of Hillsborough's responsibility as outlined in RSA 165, which states "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseer of public welfare of such town." RSA165:1-I

The office also advocates for those having trouble negotiating the complicated process of applying for Unemployment, Fuel Assistance, Food Stamps, Section 8 and other programs which reduce the need for town financial involvement. The office assists in searches for more affordable housing, assists with and teaches people how to use the computer for online job searching and holds people accountable to put those skills to good use and show verifiable results. Budgeting assistance and education is also a large part of every appointment.

Housing costs have increased this year as the availability of rental housing has gone down. This office has focused more on applications for housing assistance through Section 8 and applications for subsidized housing through-out the state as a result. Also challenging this year was the severe cold we experienced. LI-HEAP benefits were used quickly and many were left wondering how they would heat their homes. With the help of resources like the Hillsboro Wood Bank and the Grapevine Wood Bank, the welfare office worked to ensure that those who needed help were able to keep warm.

We are fortunate to have so many other individuals, groups and foundations that help out our struggling neighbors throughout the year. From heating fuel to gasoline, to toys and food for the holidays, our community works hard to give help to those who need it. If you are interested in finding out more about how you can help, please contact the welfare office.

Respectfully submitted,

Dana P Brien  
Welfare Administrator

<b>Welfare Budget History</b>							
<b>2010</b>		<b>2011</b>		<b>2012</b>		<b>2013</b>	
Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
\$209,186	\$149,302	\$179,649	\$169,720	\$168,029	\$146,789	\$160,636	\$162,270
<b>2014</b>		<b>2015</b>		<b>2016</b>		<b>2017</b>	
Budget	Actual	Budget	Actual	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
\$155,073	\$167,030	\$168,634	\$138,475	\$174,256	<b>\$145,464</b>	176,463	<b>166,692</b>

# ***YOUTH SERVICES & RECREATION REPORT***

The Office of Youth Services provides programs and services aimed at supporting local youth and families in order to reduce juvenile delinquency, court involvement and other community challenges. The Office of Youth Services' main goal is to contribute to the overall success of youth and families by maintaining cooperative relationships with schools, community programs, police and fire departments and local businesses. The office has recently undergone a change of Directors and is now operated by Chelsea Szalanski, M.S., who is dedicated to serving at-risk populations by means of educating, advocating and building healthy relationships within the community.



Juvenile Court Diversion  
Substance Abuse Education and Prevention  
Community Service  
Crisis Intervention  
Parent Education Courses  
Risk Assessments  
Drug and Alcohol Testing and Monitoring  
Crisis Intervention  
Life Skills and Education Programs  
Therapy Dog Program



**Project Genesis Community Youth Center:** The drop in center has expanded, recruited new staff members and redesigned past activities to create a brand new Life Skills Program. The center now provides dinner every Monday, Wednesday and Friday that is planned and prepared by youth in our cooking classes. The center also provides homework and tutoring assistance, mindfulness practices, parent education courses, peer support groups and community service opportunities. The office also has a new therapy-trained dog that frequents the center for overall support and added fun! Since the expansion, Project Genesis has served **227 youth** since it's re-launch in October.

## **Juvenile Court Diversion**

Hillsborough is one of the fifteen accredited Juvenile Court Diversion programs in the State of New Hampshire. Overall referrals have recently declined due to the increase of substance-related cases and serious offenses that typically make Diversion an unavailable option for youth. Recognizing this change, the Office of Youth Services has updated training modules and resources in order to better serve youth struggling with substance abuse related challenges and has recently expanded to include cases from Jaffrey and Peterborough, NH. In addition to providing volunteers the training and education to accommodate the needs of NH youth, the Director has moved into a Restorative Justice Model that heavily incorporates the concepts of community support and youth accountability for all juvenile offenses.

The success of the office and the youth we serve relies heavily on the investments and commitments from the community. The Office of Youth Services is looking to utilize a group of volunteers from the Greater Hillsborough area who can serve as Community Accountability Board Members. These individuals will donate their time by attending monthly diversion meetings and assisting in the overall mentoring and developing of accountability contracts for juvenile offenders.

Be sure to "Like" us on our  
two Facebook Pages:  
**Project Genesis Community  
Youth Center**  
&  
**Office of Youth Services-  
Hillsborough**

**\*If you are interested in volunteering with the Office of Youth Services or being a Community Accountability Board Member please contact the Director for more information (603-464-7985). \***

## ***ZONING BOARD OF AJUSTMENT***

The Zoning Board of Administration welcomes the appointment of John Segedy as an alternate member. Regular members of the ZBA are Roger Racette (Chairman), Dave Rogers (Vice Chairman), Russell Galpin, Nancy Torres, and Dana Brien. Alternate members are Larry Baker and John Segedy.

Throughout the year, the ZBA held five (5) Public Hearings and approved five (5) Variances:

- 1/9/2017 – Approved the Appeal of Eversource (PSNH) for a Variance to allow a side yard setback of less than 20 feet from the existing Jackman Hydro Facility located at 8 Sawmill Road (Map 11G, Lot 307). Separation of the lot was necessary to comply with the required divestiture of Eversource's generation assets.
- 5/15/2017 – Approved the Appeal of Bonita R. Hadley for a Variance to allow the creation of a commercial lot, for one (1) commercial building, with 50 feet of frontage on Old Railroad Drive (Class V) and 962.83 feet of frontage on a Limited Access Right of Way. Property is located at 28 Old Railroad Drive (Map 12, Lot 95).
- 8/14/2017 – Approved the Appeal of Linda Maddox for a Variance to allow a subsurface septic disposal system to be located within 200 feet of the mean high-water mark of Loon Pond. Property is located at 78 County Road (Map 5, Lot 131).
- 10/30/2017 – Approved the Appeal of Christina Perkins for a Variance to allow the expansion of a non-conforming structure located within 75 feet of the mean high-water mark of Franklin Pierce Lake. Property is located at 24 Pierce Lake Drive (Map 21, Lot 10).
- 12/11/2017 – Approved the Appeal of Julia and Robert Bross for a Variance to allow construction of a 24' x 28' garage with a 4.0-foot side setback and a 10' x 12' shed with a 1.0-foot side setback. Property is located at 147 Barden Hill Road (Map 21, Lot 3).

The ZBA meets regularly on the 2nd Monday of each month.

The ZBA would like to thank Robyn Payson, Planning Director, for the countless hours she spends assisting the Zoning Board of Adjustment.

Respectfully submitted,

Roger Racette

Roger Racette  
Chairman, Hillsborough Zoning Board of Adjustment

# ZONING AMENDMENTS

## Zoning Amendment Article

**Purpose:** Amend “Table 4 Chart of Uses”, “Commercial Uses” to allow “Personal Services” “Repair Services” and “Retail Business” by Special Exception the same way “Offices” and “Restaurants” are permitted.

### Article will read:

To see if the Town will vote to adopt this zoning amendment as proposed by the Planning Board; to amend the “Table 4 Chart of Uses”, “Commercial Uses” under the “Village Residential District” by allowing “Personal Services” “Repair Services” and “Retail Business” by Special Exception subject to “Change of Use” and “Site Plan” regulations as printed in the 2017 Annual Report

Table 4  
Chart of Uses  
Town of Hillsborough

P = Permitted use, S = Permitted by Special Exception,  
C = Permitted as a Conditional Use, (#) = See Notes

<u>Uses</u>	<b><u>ZONING DISTRICTS</u></b>						
	<u>Rural</u>	<u>Residential</u>	<u>Village Residential</u>	<u>Emerald Lake Village Residential</u>	<u>Lower Village Residential</u>	<u>Commercial</u>	<u>Central Business</u>
<b><u>COMMERCIAL USES (continued)</u></b>							
<u>Manufactured Home Sales</u>						<u>P</u>	
<u>Motor Vehicle Sales</u>						<u>P</u>	
<u>Motor Vehicle Service Station and Repair Garage</u>						<u>P</u>	
<u>Night Club</u>						<u>P</u>	<u>P</u>
<u>Office</u>	<u>S</u>	<u>S</u>	<u>S</u>			<u>P</u>	<u>P</u>
<u>Personal Services</u>		<u>S</u>	<b><u>S</u></b>			<u>P</u>	<u>P</u>
<u>Recreation, Indoor</u>						<u>P</u>	<u>P</u>
<u>Recreation, Outdoor</u>	<u>S</u>					<u>S</u>	
<u>Repair Business</u>		<u>S</u>	<b><u>S</u></b>			<u>P</u>	<u>P</u>
<u>Restaurant</u>	<u>S</u>	<u>S</u>	<u>S</u>			<u>P</u>	<u>P</u>
<u>Retail Business</u>		<u>S</u>	<b><u>S</u></b>			<u>P</u>	<u>P</u>
<u>School, Commercial or Trade</u>						<u>P</u>	<u>P</u>
<u>Shopping Center</u>						<u>P</u>	<u>P</u>
<u>Theater</u>	<u>S</u>					<u>P</u>	<u>P</u>

# ***Town of Hillsborough***



## ***2017 Town Meeting Minutes***



## ***2017 TOWN MEETING MINUTES***

At a legal meeting of the Town of Hillsborough, County of Hillsborough in said State, inhabitants qualified to vote in Town Affairs of said Town on the 15<sup>th</sup> of March 2017, moved from March 14<sup>th</sup> because of snow storm, at seven o'clock in the forenoon at the Hillsboro- Deering Middle School Auditorium, the Moderator called the meeting to order. Article One, election of officers through Article Six were to be voted on by official ballot at the polls between seven o'clock in the morning through seven o'clock in the evening. Articles Seven through Twenty-Four were to be taken up at 7:30 P.M. at the same auditorium.

**Article 1.** The voters of Hillsborough proceed to ballot for one Selectman for three years, one Trustee of the Trust Funds for three years, one Trustee of Fuller Public Library for three years, one Tax Collector /Town Clerk for three years, one Water and Sewer Commissioner for three years, one Cemetery Trustee for three years, one Town Treasurer for three years, two Planning Board members for three years, and all other necessary Town Officers or agents for the ensuing year.

**Article 2.** The Town voted to adopt zoning amendments as proposed by the Planning Board; to amend Article II General Provisions 229-6 Definitions and Word Usage and the Table 4 "Chart of Uses" under "Miscellaneous Uses" by deleting "Agricultural Operation" and adding "Agriculture, Agritourism, and Farming" with the same permissions as "Agricultural Operation" as printed in the 2016 Annual Report.

Yes 422      No 76

**Article 3.** The Town voted to adopt zoning amendments as proposed by the Planning Board; to amend Article II General Provisions 229-6 Definitions and Word Usage by adding "Modular Building" and its definition and designate section 229-12 under the General Provisions to "Modular Buildings" as printed in the 2016 Annual Report.

Yes 377      No 105

**Article 4.** The Town voted to adopt zoning amendments as proposed by the Planning Board; Replace the term "Accessory Living Unit" with "Accessory Dwelling Unit" as defined in RSA 674:71 and amend the number of bedrooms allowed under this ordinance to change Article 4 from "one bedroom" to "no more than two bedrooms and a bathroom" as printed in the 2016 Annual Report.

Yes 394      No 96

**Article 5.** The Town voted to adopt zoning amendments as proposed by the Planning Board; To add the following language to letter H under ARTICLE IX Administration and Enforcement 229-59 Building Permits as printed in the 2016 Annual Report.

"A building permit for a building, structure, alteration or proposed land use or otherwise shall become void if the work is not substantially started within 180 days as required in section 105.5 of the International Building Code or if the project is not completed with all reasonable due diligence within 2 years."

Yes 362      No 135

**Article 6.** The Town voted to adopt zoning amendments as proposed by the Planning Board; remove the language in all sections and subsections of ARTICLE VI Special Regulations 229-35. Signs and replace with new content neutral language as printed in the 2016 Annual Report.

Yes 344      No 128

The 2017 Hillsborough Town Meeting was called to order at 7:30 p.m. by Moderator Russell Galpin. American Legion Post 59 posted the colors, while the residents stood at attention and recited the Pledge of Allegance.

Moderator Galpin welcomed the residents to the Town Meeting and gave the rules of order for the meeting. A moment of silence was observed for all deaths listed on page 40 of this year's town report. Reminded everyone that we came in as friends and neighbors, let's leave that way.

Mr. Galpin recognized Mr. Terry Yeaton, chairman of the conservation committee for the presentation of the annual Loon Award. Mr. Yeaton presented the award to Mr. Brett Charrington for his many years of dedicated service to the Town on conservation committee and many other boards connected to conservation. Mr. Charrington retired last year from conservation committee, but still continues to work in the area for conservation.

**Article 7.** Moved by Selectman James Bailey and seconded by Selectman David Fullerton, the Town voted to raise and appropriate the sum of \$7,056,530.00 (Seven Million Fifty-Six Thousand Five Hundred Thirty Dollars) as a 2017 Operating Budget. This amount does not include amounts from any other warrant articles.

Patricia Mathison moved and Marianne Hammond seconded to have Article 23 considered before Article 8. The Town voted to move the article forward. See results of Article 23 below.

**Article 8.** Moved by Mr. Bailey and seconded by Mr. Fullerton, the Town voted to raise and appropriate the sum of \$722,620.00 (Seven Hundred Twenty-Two Thousand Six Hundred Twenty Dollars) for the purpose of operating the Water Department during 2017. Of that sum \$722,620.00 (Seven Hundred Twenty-Two Thousand Six Hundred Twenty Dollars) is to come from the Water Department income.

**Article 9.** Moved by Mr. Fullerton and seconded by Mr. Bailey, the Town voted to raise and appropriate the sum of \$680,354.00 (Six Hundred Eighty Thousand Three Hundred Fifty Four Dollars) for the purpose of operating the Sewer Department during 2017. Of that sum \$680,354.00 (Six Hundred Eighty Thousand Three Hundred Fifty Four Dollars) is to come from Sewer Department income.

**Article 10.** Moved by Mr. Fullerton and seconded by Mr. Bailey, the Town voted to raise and appropriate the amount of \$525,000.00 (Five Hundred Twenty-Five Thousand Dollars) to be

- Deposited in the following already established Capital Reserve Funds: \$35,000.00
- Ambulance CRF \$50,000.00
- Park Maintenance CRF \$40,000.00
- Sidewalks CRF \$30,000.00
- Municipal Buildings Maintenance, Repairs & Upgrades CRF \$100,000.00
- Police Department Equipment CRF \$125,000.00
- Bridge Repairs CRF \$60,000.00
- Transfer Station Equipment CRF \$25,000.00
- Fire Department Equipment CRF \$50,000.00
- Cemetery Maintenance CRF \$10,000.00

Of that sum, \$525,000.00 (Five Hundred Twenty-Five Thousand Dollars) is to come from the undesignated fund balance.

Much discussion on this article before passing, the Town would prefer to have in the future, each item as a separate article or more detailed explanation of the expected expenditures.

**Article 11.** Moved by Mr. Bailey and seconded by Mr. Donald Solomon, the Town voted to raise and appropriate the non-lapsing sum of \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the purpose of road work. This article is to be non-lapsing until December 31, 2018. Mrs. Yvonne Wiegelman spoke on the excellent work the Highway Department had done this winter and the residents applauded the workers. Article passed with no discussion.

**Article 12.** Moved by Mr. Fullerton and seconded by Mr. Bailey, the Town voted to raise and appropriate the sum of \$60,000.00 (Sixty Thousand Dollars) to deposit in the already existing Library Building Capital Reserve Fund. Of that sum, \$54,444.00 (Fifty Four Thousand Four Hundred Forty-Four Dollars) is to come from available monies in unrestricted Library Funds and \$5,556.00 (Five Thousand Five Hundred Fifty-Six Dollars) from the undesignated fund balance. Library Trustees were applauded for their good work on restoring of the building.

**Article 13.** Moved by Mr. Bailey and seconded by Mr. Fullerton, to see if the Town would raise and appropriate the sum of \$9,000.00 (Nine Thousand Dollars) for the purpose of supporting senior trips. Of that sum, \$5,000.00 (Five Thousand Dollars) is to come from trip revenues. The article was amended by Mrs. Laurie Huber to read that the Town would raise and appropriate the sum of \$4,000.00 (Four Thousand Dollars) to the Greater Hillsboro Senior Services for the purpose of supporting senior trips. Amendment was moved by Mrs. Huber and seconded by Mrs. Hammond, amendment passed as read. Mr. Galpin was unsure of the voice vote on this article, and was asked to vote by ballot. Ballot vote was taken. Amended article passed: Yes 48 No 44

**Article 14.** Moved by Mr. Bailey and seconded by Mr. Fullerton, the Town voted to authorize the Selectmen to enter into a 5 year lease purchase agreement containing a non-appropriation clause, in the amount of \$275,000.00 (Two Hundred Seventy-Five Thousand Dollars) for the purpose of purchasing new Highway Department Truck and to raise and appropriate the sum of \$58,000.00 (Fifty-Eight Thousand Dollars) for the first year's payment for that purpose. Some discussion on article before passing on voice vote.

**Article 15.** Moved by Mr. Fullertown and seconded by Mr. Bailey, the Town voted to raise and appropriate the sum of \$35,000.00 (Thirty-Five Thousand Dollars) for the purpose of purchasing a truck for parks and recreation purposes. Of that sum, \$35,000.00 (Thirty-Five Thousand Dollars) is to come from the undesignated fund balance. Article passed by voice vote.

**Article 16.** Moved by Mr. Fullerton and seconded by Mr. Bailey, the Town voted to raise and appropriate the amount of \$663,456.00 (Six Hundred Sixty-Three Thousand Four Hundred Fifty- Six Dollars) for the purpose of building sidewalks along NH Route 149. Of that sum, \$530,765.00 (Five Hundred Thirty Thousand Seven Hundred Sixty-Five Dollars) is to come from a Transportation Alternatives Program Grant and \$132,691.00 (One Hundred Thirty-Two Thousand Six Hundred Ninety-one Dollars) from the undesignated fund balance. Thanks given to Town Planner Robyn Payson and Town Administrator Laura Buono for their work on this project. Article passed by voice vote.

**Article 17.** Moved by Mr. Bailey and seconded by Mr. Douglas Hatfield, the Town voted to raise and appropriate the sum of \$70,000.00 (Seventy Thousand Dollars) for the purpose of constructing a building to house two (2) antique trucks at Kemp Park. Of that sum, \$35,000.00 (Thirty Five Thousand Dollars) is to come from donations raised by the Kemp Park Committee. This article is to be non-lapsing until December 31, 2018. After some discussion on the progress of Kemp Park, the article passed by voice vote.

**Article 18.** Moved by Mr. Fulleton and seconded by Mr. Bailey, the Town voted to raise and appropriate the sum of \$2,500.00 (Two Thousand Five Hundred Dollars) for the purpose of town-wide beautification. Of that sum, \$2,500.00 (Two Thousand Five Hundred Dollars) will come from the Dana Crane Fund. Article passed after some discussion on what projects were being considered for this article.

**Article 19.** Moved by Mr. Bailey and seconded by Mr. Fullerton, the Town voted to authorize the Library Trustees to withdraw \$15,000.00 (Fifteen Thousand Dollars) from available monies in unrestricted Library Funds to be spent for library purposes. Article was voted on and passed.

**Article 20.** Moved by Mr. Hatfield and seconded by Mr. John Segedy, the Town voted to raise and appropriate \$65,000.00 (Sixty Five Thousand Dollars) for the purpose of renovating the Franklin Pierce Lake Boat Ramp in Manahan Park. Of that sum, \$65,000.00 (Sixty Five Thousand Dollars) is to come from the Manahan Trust Fund. After some discussion a voice vote passed this article. Mr. Hatfield, a Trustee of the Trust Funds, said the Trustees have not approved this project yet.

**Article 21.** Moved by Mr. Fullerton and seconded by Mr. Bailey, the Town voted to accept the donation of property (Land and Building) located at 601 Center Road a/k/a Tax Map 8 Lot 52 (Old Methodist Church). This article passed with a voice vote after some discussion.

**Article 22.** Moved by Mr. Fullerton and seconded by Mr. Bailey, the Town voted to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit. If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28. The article passed after some discussion.

**Article 23.** Moderator Mr. Galpin stepped down on this article so that he could speak on it, he appointed Mr. Leigh Bosse to fill in as Moderator on this article. Moved by Mrs. Mathison and seconded by Mr. Fullerton, the Town voted to raise and appropriate the sum of \$9,000.00 (Nine Thousand Dollars) for the purpose of providing support for services for senior citizens to be provided by the Greater Hillsborough Senior Services. This article was submitted by petition, and after much discussion, voice vote passed the article. Mr. Galpin returned as moderator.

**Article 24.** To transact any other business that may legally come before the meeting.

The 2017 Hillsborough Town Meeting was moved and seconded and voted in the affirmative to adjourn at 10:38 p.m.

A True Copy of Attest:

Deborah J. McDonald  
Hillsborough Town Clerk

**2017 TOWN MEETING MINUTES** (Results of Article 1 – voted on at the polls)

**Selectmen for Three Years:**

John P. Segedy	99
Jon Daley	332
Laurie A. Huber	91

**Trustee of Fuller Public Library for Three Years:**

Norma F. Hubbard	493
------------------	-----

**Town Treasurer for Three Years:**

Robert R. Charron	492
-------------------	-----

**Planning Board for Three Years (Two Positions):**

Michael R. Reopel	338
Herman Wiegelman	345

**Tax Collector / Town Clerk for Three Years:**

Deborah J. McDonald	477
---------------------	-----

**Trustee of Trust Funds for Three Years:**

Hudson “Barry” Lemkau	451
-----------------------	-----

**Water and Sewer Commissioner for Three Years:**

Peter D. Mellen	363
Frank Pearsall	125

**Cemetery Trustee for Three Years:**

Ray Barker	484
------------	-----

**SCHOOL OFFICIALS:** (These results are Hillsborough only, Deering results are not included):

**School Board Member from Hillsborough for Three Years:**

Kathryn McGinn	179
Paul C. Plater	272
Rhayna Teich	51

**School Moderator for One Year:**

Jonathan Daley	479
----------------	-----

A True Copy of Attest:

Deborah J. McDonald  
Hillsborough Town Clerk

# ***Town of Hillsborough***



## ***Town Warrant***

**TOWN WARRANT**  
For the Town of Hillsborough  
The State of New Hampshire

TUESDAY, MARCH 13, 2018  
HILLSBORO-DEERING MIDDLE SCHOOL

TO THE INHABITANTS OF THE TOWN OF HILLSBOROUGH, IN THE COUNTY OF HILLSBOROUGH,  
IN SAID STATE, QUALIFIED TO VOTE IN TOWN AFFAIRS:

You are hereby notified to meet at the Hillsboro-Deering Middle School in said Hillsborough, NH on Tuesday, March 13, 2018 at seven o'clock in the morning. Balloting on Article One, election of officers through Article Six will take place between seven o'clock in the morning through seven o'clock in the evening. Articles Three through Seventeen will be taken up at 7:30 P.M.

**Article 1**

To choose Town Officers for the ensuing year.

**Article 2**

To see if the Town will vote to adopt this zoning amendment as proposed by the Planning Board; to amend the "Table 4 Chart of Uses", "Commercial Uses" under the "Village Residential District" by allowing "Personal Services" "Repair Services" and "Retail Business" by Special Exception subject to "Change of Use" and "Site Plan" regulations. (Recommended by the Planning Board)

**Article 3**

Shall the Town raise and appropriate the sum of \$7,263,236 (Seven Million Two Hundred Sixty Three Thousand Two Hundred Thirty Six Dollars) as a 2018 Operating Budget? This amount does not include amounts from any other warrant articles. (Recommended by the Board of Selectmen)

**Article 4**

Shall the Town raise and appropriate the sum of \$746,975.00 (Seven Hundred Forty-Six Thousand Nine Hundred Seventy-Five Dollars) for the purpose of operating the Water Department during 2018? Of that sum \$746,975.00 (Seven Hundred Forty-Six Thousand Nine Hundred Seventy-Five Dollars) is to come from Water Department income. (Recommended by the Board of Selectmen)

**Article 5**

Shall the Town raise and appropriate the sum of \$701,804.00 (Seven Hundred One Thousand Eight Hundred Four Dollars) for the purpose of operating the Sewer Department during 2018? Of that sum \$701,804.00 (Seven Hundred One Thousand Eight Hundred Four Dollars) is to come from Sewer Department income. (Recommended by the Board of Selectmen)

**Article 6**

Shall the Town vote to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and Hillsborough Town Employees; AFT Local #3912, AFT-NH, AFL-CIO which covers full time highway department personnel, full and part time transfer station personnel, the welfare director, the deputy town clerk/tax collector, and the full time paramedic, and which calls for the following increases in wages and benefits at the current staffing levels:

<u>Year</u>	<u>Estimated Increase Over Prior Year</u>
2018	\$27,688.44
2019	\$15,531.18
2020	\$31,546.81

and further to raise and appropriate the sum of \$27,688.44 (Twenty Eight Thousand Six Hundred Eighty-eight Dollars and Forty-Four cents) for the 2018 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2017 fiscal year? (Recommended by the Board of Selectmen)

### **Article 7**

If Article 6 is defeated, shall the Town vote to authorize the governing body to call one special meeting, at its option, to address Article 6 cost items only? (Recommended by the Board of Selectmen)

### **Article 8**

Shall the Town vote to approve the cost items included in the three (3) year collective bargaining agreement reached between the Board of Selectmen and New England Police Benevolent Association Local No. 51, which covers full time full time police patrol officers and full and part time dispatchers in the Police Department, and which calls for the following increases in wages and benefits at the current staffing levels:

<u>Year</u>	<u>Estimated Increase Over Prior Year</u>
2018	\$22,090.77
2019	\$39,707.75
2020	\$46,191.15

and further to raise and appropriate the sum of \$22,090.77 (Twenty Two Thousand Ninety Dollars and Seventy-Seven cents) for the 2018 fiscal year, such sum representing the additional costs attributed to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the 2017 fiscal year? (Recommended by the Board of Selectmen)

### **Article 9**

If Article 8 is defeated, shall the Town vote to authorize the governing body to call one special meeting, at its option, to address Article 8 cost items only? (Recommended by the Board of Selectmen)

### **Article 10**

Shall the Town raise and appropriate the amount of \$300,000.00 (Three Hundred Thousand Dollars) to be deposited in the following already established Capital Reserve Funds:

- Highway Department Equipment CRF \$50,000.00
- Ambulance CRF \$75,000.00
- Sidewalks CRF \$30,000.00
- Municipal Buildings Maintenance, Repairs & Upgrades CRF \$50,000.00
- Police Department Equipment CRF \$35,000.00
- Bridge Repairs CRF \$20,000.00
- Fire Department Equipment CRF \$40,000.00

Of that sum, \$300,000.00 (Three Hundred Thousand Dollars) is to come from the undesignated fund balance. (Recommended by the Board of Selectmen)



### **Article 11**

Shall the Town raise and appropriate the non-lapsing sum of \$250,000.00 (Two Hundred Fifty Thousand Dollars) for the purpose of road work? This article is to be non-lapsing until December 31, 2019 (Recommended by the Board of Selectmen)

### **Article 12**

Shall the Town raise and appropriate the sum of \$350,000.00 (Three Hundred Fifty Thousand Dollars) for the purpose of assisting the Sewer Commission in the repair and replacement of sewer lines on Bridge Street. Of that sum, \$350,000.00 (Three Hundred Fifty Thousand Dollars) is to come from the undesignated Fund Balance. This article is to be non-lapsing until December 31, 2019. (Recommended by the Board of Selectmen)

### **Article 13**

Shall the Town raise and appropriate the sum of \$100,000.00 (One Hundred Thousand Dollars) for the purpose of upgrading the West Main Street Pump Station under the supervision of the Sewer Commission? Of that sum, \$100,000.00 (One Hundred Thousand Dollars) is to come from the undesignated fund balance. This article is to be non-lapsing until December 31, 2019. (Recommended by the Board of Selectmen)

### **Article 14**

Shall the Town vote to adopt the provisions of RSA 72:81 "Commercial and Industrial Construction Exemption" to provide incentives to businesses to build, rebuild, modernize, or enlarge within the municipality? The exemption shall apply only for municipal and local school property taxes assessed by the municipality which shall exclude state education property taxes under RSA 76:3 and county taxes assessed against the municipality under RSA 29:11, and shall be a specified percentage on an annual basis of the increase in assessed value attributable to construction of new structures, and additions, renovations, or improvements to existing structures, but which shall not exceed 50 percent per year. The exemption may run for a maximum period of 10 years following the new construction. (Recommended by the Board of Selectmen)

### **Article 15**

Shall the Town vote to discontinue the water and sewer commission and vest in the Board of Selectmen all of the authority to manage and control the water and sewer systems provided for under RSA chapter 149-I and RSA chapter 38? (By Petition)

### **Article 16**

Shall we allow the operation of Keno games within the Town? (By Petition)

### **Article 17**

To transact any other business that may legally come before the meeting.

Given under our hands and seal this 12th day of February in the year of our Lord Two Thousand Thirteen.

### **Hillsborough Board of Selectmen**

James C. Bailey III, Chairman  
David N. Fullerton, Selectman  
Jonathan M. Daley, Selectman

# ***Town of Hillsborough***



## ***Town Budgets & Financial Records***

## ***DEBT SCHEDULE THROUGH 2023***

<b>Long Term Debt</b>	<b>Year</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
Water Filtration	Balance	\$905,105	\$774,765	\$649,610	\$529,110	\$413,490	\$302,905	\$197,525
RDC-EXP 2024	Principal	\$99,000	\$98,000	\$97,000	\$95,000	\$94,000	\$93,000	\$93,000
NHMBB - 12C	Interest	\$31,340	\$27,155	\$23,500	\$20,620	\$16,585	\$12,380	\$8,175
Water Dept.		\$86,893	\$83,437	\$80,333	\$77,080	\$73,723	\$70,253	\$67,450
Town		\$43,447	\$41,718	\$40,167	\$38,540	\$36,862	\$35,127	\$33,725
<b>Total Payment</b>		<b>\$130,340</b>	<b>\$125,155</b>	<b>\$120,500</b>	<b>\$115,620</b>	<b>\$110,585</b>	<b>\$105,380</b>	<b>\$101,175</b>
Advest. Nov. 2004 Bond	Balance	\$957,821	\$820,357	\$686,831	\$557,505	\$437,379	\$321,253	\$209,127
Issue	Principal	\$105,000	\$105,000	\$105,000	\$100,000	\$100,000	\$100,000	\$100,000
Bank of New York	Interest	\$32,464	\$28,526	\$24,326	\$20,126	\$16,126	\$12,126	\$8,126
<b>Total Payment</b>		<b>\$137,464</b>	<b>\$133,526</b>	<b>\$129,326</b>	<b>\$120,126</b>	<b>\$116,126</b>	<b>\$112,126</b>	<b>\$108,126</b>
Water Main	Balance	\$824,651	\$706,703	\$592,130	\$480,157	\$376,824	\$276,931	\$276,931
Bank of New York	Principal	\$90,000	\$90,000	\$91,000	\$86,000	\$86,000	\$86,000	\$86,000
	Interest	\$27,948	\$24,573	\$20,973	\$17,333	\$13,893	\$10,453	\$10,453
<b>Total Payment</b>		<b>\$117,948</b>	<b>\$114,573</b>	<b>\$111,973</b>	<b>\$103,333</b>	<b>\$99,893</b>	<b>\$96,453</b>	<b>\$96,453</b>
Fire Station Addition	Balance	\$133,176	\$113,660	\$94,706	\$77,352	\$60,558	\$44,324	\$28,650
Bank of New York	Principal	\$15,000	\$15,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000
	Interest	\$4,516	\$3,954	\$3,354	\$2,794	\$2,234	\$1,674	\$1,114
<b>Total Payment</b>		<b>\$19,516</b>	<b>\$18,954</b>	<b>\$17,354</b>	<b>\$16,794</b>	<b>\$16,234</b>	<b>\$15,674</b>	<b>\$15,114</b>
2010 Smith House	Balance	\$275,527	\$250,388	\$224,413	\$197,574	\$169,858	\$141,203	\$111,595
Loan #6000738498	Principal	\$25,139	\$25,975	\$26,839	\$27,716	\$28,655	\$29,608	\$29,608
Lake Sunapee Bank	Interest	\$8,889	\$8,053	\$7,188	\$6,312	\$5,373	\$4,420	\$4,420
<b>Total Payment</b>		<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,027</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>	<b>\$34,028</b>
2006 WTL Bond Issue	Balance	\$99,564						
Loan #51845704-18	Principal	\$99,564						
Santander Bank	Interest	\$3,118						
<b>Total Payment</b>		<b>\$102,682</b>						
Loon Pond ARRA Loan	Balance	\$52,096	\$39,417	\$26,510	\$13,373			
Project #1141010-01	Principal	\$12,679	\$12,907	\$13,137	\$13,373			
NHDES	Interest	\$933	\$706	\$475	\$239			
<b>Total Payment</b>		<b>\$13,612</b>	<b>\$13,613</b>	<b>\$13,612</b>	<b>\$13,612</b>			
Bible Hill ARRA Loan	Balance	\$89,418	\$84,647	\$79,728	\$74,656	\$69,426	\$64,035	\$64,035
Project #1141010-02	Principal	\$4,771	\$4,919	\$5,072	\$5,229	\$5,392	\$5,559	\$5,559
NHDES	Interest	\$2,776	\$2,627	\$2,475	\$2,317	\$2,155	\$1,988	\$1,988
<b>Total Payment</b>		<b>\$7,547</b>	<b>\$7,546</b>	<b>\$7,547</b>	<b>\$7,546</b>	<b>\$7,547</b>	<b>\$7,547</b>	<b>\$7,547</b>
Screw Pump Replacement	Balance	\$430,585	\$377,252	\$323,919	\$270,585	\$217,252	\$163,919	\$163,919
Loan #6000746040	Principal	\$53,334	\$53,334	\$53,334	\$53,334	\$53,334	\$53,334	\$53,334
Lake Sunapee Bank	Interest	\$11,463	\$10,011	\$8,544	\$7,085	\$5,604	\$4,144	\$4,144
<b>Total Payment</b>		<b>\$64,797</b>	<b>\$63,345</b>	<b>\$61,878</b>	<b>\$60,419</b>	<b>\$58,938</b>	<b>\$57,478</b>	<b>\$57,478</b>
UVARRA Loan	Balance	\$833,389	\$791,827	\$749,901	\$707,615	\$664,975	\$621,985	\$578,649
Project #1141010-03	Principal	\$20,282	\$21,463	\$22,671	\$23,905	\$25,168	\$26,459	\$26,459
NHDES	Forgiven	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966	\$10,966
	Interest	\$21,280	\$20,463	\$19,615	\$18,735	\$17,822	\$16,877	\$16,877
<b>Total Payment</b>		<b>\$41,562</b>	<b>\$41,926</b>	<b>\$42,286</b>	<b>\$42,640</b>	<b>\$42,990</b>	<b>\$43,336</b>	<b>\$43,336</b>

# ***TOWN OF HILLSBOROUGH BUDGET***

<b>DEPARTMENT</b>	<b>2017 Budget</b>	<b>2017 Expended</b>	<b>2018 Budget</b>	<b>\$ Diff.</b>	<b>% Diff.</b>
Administration	\$ 399,741	\$ 404,058	\$ 408,554	\$ 8,813	
Animal Control	\$ 10,009	\$ 3,989	\$ 8,210	\$ (1,799)	
Audit	\$ 23,800	\$ 23,800	\$ 21,000	\$ (2,800)	
Building Inspector	\$ 74,044	\$ 74,230	\$ 80,148	\$ 6,104	
Cemeteries	\$ 31,300	\$ 30,960	\$ 32,775	\$ 1,475	
Conservation Commission	\$ 11,454	\$ 11,454	\$ 11,719	\$ 265	
Debt Expense	\$ 97,732	\$ 96,991	\$ 96,200	\$ (1,532)	
Dispatch	\$ 469,431	\$ 446,978	\$ 482,090	\$ 12,659	
Elections	\$ 4,615	\$ 4,184	\$ 7,138	\$ 2,523	
Emergency Management	\$ 11,065	\$ 9,422	\$ 11,001	\$ (64)	
Fire Department	\$ 742,173	\$ 733,118	\$ 752,769	\$ 10,596	
Forest Fire	\$ 4,010	\$ 2,186	\$ 4,010	\$ -	
General Government Buildings	\$ 56,224	\$ 53,853	\$ 59,048	\$ 2,824	
Health Agencies	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	
Highway Department	\$ 1,146,832	\$ 1,163,903	\$ 1,200,407	\$ 53,575	
Insurance	\$ 172,500	\$ 147,309	\$ 164,400	\$ (8,100)	
Legal	\$ 9,000	\$ 15,544	\$ 9,000	\$ -	
Library (Incl. Building Expenses)	\$ 221,364	\$ 229,264	\$ 224,011	\$ 2,647	
Land Use & Economic Development	\$ 126,594	\$ 120,079	\$ 125,028	\$ (1,566)	
Parks	\$ 63,609	\$ 71,056	\$ 91,865	\$ 28,256	
Patriotic Purposes	\$ 17,532	\$ 14,833	\$ 17,532	\$ 1	
Police Dept. (Incl. Building Expenses)	\$ 2,068,123	\$ 2,050,951	\$ 2,141,871	\$ 73,748	
Recreation (Manahan)	\$ 120,870	\$ 114,637	\$ 107,273	\$ (13,597)	
Revaluation	\$ 78,000	\$ 72,491	\$ 65,000	\$ (13,000)	
Other Culture & Recr. (Senior/Concerts)	\$ 5,502	\$ 3,426	\$ 16,500	\$ 10,998	
Street Lighting	\$ 55,000	\$ 54,527	\$ 55,000	\$ -	
Tax Map (Other Gen. Govt.)	\$ 3,302	\$ 4,490	\$ 4,002	\$ 700	
Town Clerk/Tax Collector	\$ 169,161	\$ 169,070	\$ 175,392	\$ 6,231	
Transfer Station	\$ 539,611	\$ 542,750	\$ 557,961	\$ 18,350	
Welfare (General Assistance)	\$ 176,464	\$ 166,692	\$ 171,635	\$ (4,829)	
Youth Services (Incl Bldg. Exp.)	\$ 139,469	\$ 130,754	\$ 153,697	\$ 14,228	
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 7,056,530</b>	<b>\$ 6,974,999</b>	<b>\$ 7,263,236</b>	<b>\$ 206,706</b>	<b>3%</b>

<b>WARRANT ARTICLES (Capital Outlay)</b>	<b>2017</b>	<b>2018</b>	<b>\$ Diff.</b>	<b>% Diff.</b>
Library Bldg Capital Reserve Fund**	\$ 60,000.00	\$ -	\$ (60,000.00)	
Ambulance CRF**	\$ 50,000.00	\$ 75,000.00	\$ 25,000.00	
Road Construction	\$ 250,000.00	\$ 250,000.00	\$ -	
Govt. Building/Maintenance/Repair CRF **	\$ 100,000.00	\$ 50,000.00	\$ (50,000.00)	
Senior Trips	\$ 9,000.00	\$ -	\$ (9,000.00)	
Fire Department Equipment CRF **	\$ 50,000.00	\$ 40,000.00	\$ (10,000.00)	
Highway Department Equipment CRF**	\$ 35,000.00	\$ 50,000.00	\$ 15,000.00	
Highway Truck Purchase	\$ 58,000.00	\$ -	\$ (58,000.00)	
Bridge Repair CRF**	\$ 60,000.00	\$ 20,000.00	\$ (40,000.00)	
Senior Services (Petitioned Article)	\$ 9,000.00	\$ -	\$ (9,000.00)	
Police Department Equipment CRF**	\$ 125,000.00	\$ 35,000.00	\$ (90,000.00)	
Parks Maintenance & Repairs CRF	\$ 40,000.00	\$ -	\$ (40,000.00)	
Cemetery Maint. & Repairs CRF	\$ 10,000.00	\$ -	\$ (10,000.00)	
Sidewalks CRF**	\$ 30,000.00	\$ 30,000.00	\$ -	
Sidewalk Project TAP	\$ 663,456.00	\$ -	\$ (663,456.00)	
Kemp Park Improvements	\$ 35,000.00	\$ -	\$ (35,000.00)	
Downtown Beautification	\$ 2,500.00	\$ -	\$ (2,500.00)	
Parks Truck Purchase	\$ 35,000.00	\$ -	\$ (35,000.00)	
Transfer Station Equipment CRF **	\$ 25,000.00	\$ -	\$ (25,000.00)	
Police Union Contract	\$ -	\$ 22,090.77	\$ 22,090.77	
Employee Union Contract	\$ -	\$ 27,688.44	\$ 27,688.44	
Bridge Street Infrastructure Repairs **	\$ -	\$ 350,000.00	\$ 350,000.00	
Pump Station Upgrade **		\$ 100,000.00	\$ 100,000.00	
<b>Total Capital Outlay</b>	<b>\$ 1,646,956.00</b>	<b>\$ 1,049,779.21</b>	<b>\$ (597,176.79)</b>	<b>-36%</b>
<b>Less Offsetting Revenue **</b>	<b>\$ 1,290,956.00</b>	<b>\$ 810,000.00</b>		
<b>Net Capital Outlay</b>	<b>\$ 356,000.00</b>	<b>\$ 239,779.21</b>		
<b>Total Operating/Capital Budgets</b>	<b>\$ 7,412,529.51</b>	<b>\$ 7,503,015.21</b>	<b>\$ 90,485.70</b>	<b>1.22%</b>

<b>** Offsetting Revenues 2018</b>	<b>Ambulance</b>	<b>Building CRF</b>	<b>Bridge St.</b>	<b>Pump Station</b>
	\$75,000	\$50,000	\$350,000	\$100,000
	Sidewalks	Bridges	Hwy Dept Equip	Police Equip.
	\$30,000	\$20,000	\$50,000	\$35,000
		Fire Equipment		<b>Total</b>
		\$40,000		<b>\$750,000</b>

## ***DETAILED STATEMENT OF EXPENSES***

<b>Account Description</b>	<b>2017 Expended</b>
<b>Executive</b>	
TO - Contracted Services	762.00
TO - Selectmen - Payroll	9,500.00
TO - Selectmen - FICA	589.00
TO - Selectmen - Medicare	137.75
TO - Advertisement	215.00
TO - Box Rent - Postal	88.00
TO - Computer Syst. & Support	21,718.20
TO - Equipment Rental	1,617.96
TO - Equipment Repair	1,865.00
TO - Health Insurance	51,676.01
TO - Dental Insurance	3,832.98
TO - Longevity	1,750.00
TO - Mileage	195.86
TO - Miscellaneous Expense	1,700.62
TO - Office Supplies	6,646.74
TO – Wellness Programs	488.51
TO - Payroll	236,948.62
TO - Payroll Overtime	182.71
TO - Postage	1,775.02
TO - Printing Costs	2,349.09
TO - Professional Dues	5,580.00
TO - Registry Copies	186.28
TO - FICA	15,367.96
TO - Medicare	3,594.39
TO - Telephone	12,377.12
TO – Meetings/Training Costs	3,068.48
TO - Retirement	14,834.31
<b>Executive Totals</b>	<b>399,048.11</b>
<b>Elections</b>	
Elect - Advertising	121.00
Elect - Ballot Clerk/Moderator	170.00
Elect - Computer Software Support	225.00
Elect - Booth Set Up	300.00
Elect - Election Meals	216.83
Elect – Equip. Purchase	750.00
Elect - Miscellaneous	52.97

Elect - Office Supplies	86.04
Elect - Payroll	1,151.23
Elect - Postage	32.36
Elect - Printing Costs	990.70
Elect - FICA	71.38
Elect - Medicare	16.69
<b>Election Totals</b>	<b>4,184.20</b>
<b>Financial Administration</b>	
Audit - Prof. Services	23,800.00
<b>Total Financial Administration</b>	<b>23,800.00</b>
<b>Town Clerk/Tax Collector</b>	
TC/TC - Postal Box Rental	144.00
TC/TC - Data Processing	3,983.79
TC/TC - Health Insurance	24,922.14
TC/TC - Dental Insurance	1,447.92
TC/TC - Longevity	2,000.00
TC/TC - Mileage	684.27
TC/TC - Miscellaneous	60.00
TC/TC - Office Equipment	1,000.00
TC/TC - Office Supplies	1,956.97
TC/TC - Payroll	95,019.68
TC/TC - Overtime	484.30
TC/TC - Postage	3,238.10
TC/TC - Printing Costs	2,459.93
TC/TC - Professional Dues	40.00
TC/TC - Record Maintenance	1,000.00
TC/TC - FICA	6,185.23
TC/TC - Medicare	1,446.41
TC/TC - Training Costs	1,190.00
TC/TC - ICMA Retirement	7,097.14
TC/TC - Tax Lien Expense	12,962.94
<b>Town Clerk/Tax Collector Totals</b>	<b>166,766.67</b>
<b>Revaluation</b>	
Revaluation Appropriation	72,491.06
<b>Total Revaluation</b>	<b>72,491.06</b>
<b>Legal</b>	
Legal Fees	2,526.56
Legal - Union Negotiations	13,017.66
<b>Total Legal</b>	<b>15,644.22</b>

<b>Land Use &amp; Economic Development</b>	
Advertisement	1,159.00
Contract Services	3,000.00
Legal Expense	2,851.85
Office Equipment and Supplies	781.62
Postage	673.91
Printing	50.50
Training	389.80
Computer	224.99
Membership and Dues (CNHRPC)	6,616.00
Mileage	134.41
Telephone	619.29
Master Plan Expenses	75.44
Economic Development	226.30
Community Marketing and Branding	9,782.44
Payroll	59,659.45
FICA	3,776.57
Medicare	883.28
Retirement	3,449.61
Medical Insurance	22,701.78
Dental Insurance	1,670.64
<b>Land Use &amp; Economic Development</b>	<b>118,724.88</b>
<b>General Government Buildings</b>	
Comm. Bldg - Contracted Services	7,305.00
Comm. Bldg - Maintenance & Upgrades	636.84
Comm. Bldg - Regular Maintenance	3,213.74
Comm. Bldg - Electricity	5,742.33
Comm. Bldg - Equipment Purchase	2,699.00
Comm. Bldg - Equipment Repair	796.05
Comm. Bldg - Fuel Oil	2,606.27
Comm. Bldg - Gasoline	40.00
Comm. Bldg - Janitorial Supplies	300.34
Comm. Bldg - Mileage	86.25
Comm. Bldg - Payroll	15,807.38
Comm. Bldg - FICA	1,007.31
Comm. Bldg - Medicare	235.53
Comm. Bldg - Water	345.69
Comm. Bldg - Sewer	360.00
Museum - Maintenance	484.00
Museum - Electricity	3,794.48
Museum - Propane	2,304.89



Museum - Telephone	1,427.17
Museum - Water	282.20
Museum - Sewer	360.00
Center Hillsborough Contracted Services	725.00
<b>General Government Bldg. Totals</b>	<b>50,569.47</b>
<b>Cemeteries</b>	
Cem - Major Maintenance Projects	4,000.00
Cem - Contract Costs	25,999.98
Cem - Electricity	208.07
Cem - Grass Seed, Etc.	751.19
Cem - Miscellaneous	.46
<b>Cemetery Totals</b>	<b>30,959.70</b>
<b>Insurance</b>	
Ins. - LT Disability & Life	14,442.38
Ins. - Property & Liability	82,007.00
Ins. - Unemployment Compensation	6,703.00
Ins. - Workers Compensation	52,074.00
<b>Insurance Totals</b>	<b>155,226.38</b>
<b>Other General Government</b>	
Tax Maps - Professional Services	3,900.00
Other (onetime Reliance Insurance)	494.15
Bank Charges	25.00
NSF Checks	-17.00
<b>Other General Government Totals</b>	<b>4,401.65</b>
<b>Police Department</b>	
Police - Advertisement	1,560.28
Police - Ammo/Handguns	10,153.22
Police - Box Rent - Postal	144.00
Police - Clothing Expense	14,470.53
Police - Computer Syst. & Support	45,131.53
Police - Contract Services	22,472.32
Police - Cruiser Expense	17,841.05
Police - Equipment Purchase	8,500.11
Police - Equipment Repair	460.00
Police - Gasoline	20,516.32
Police - Health Insurance	212,695.88
Police - Dental Insurance	15,203.38
Police - Longevity	4,750.24
Police - Investigative Aids	16,013.61

Police - Special Legal	42,240.00
Police - Legal Publications	2,388.66
Police - Meals	222.54
Police - Mileage	163.08
Police - Miscellaneous	972.07
Police - Firing Range Exp. & Maint.	500.00
Police - K9	2,531.27
Police - Office Equipment	3,216.72
Police - Office Supplies	5,001.34
Police - Payroll	908,306.31
Police - Payroll Overtime	167,344.25
Police - Payroll w/Holiday	20,670.87
Police - Special Details	2,914.00
Police - NH Retirement	294,661.56
Police - Postage	930.50
Police - Printing Costs	396.26
Police - Professional Dues	750.00
Police - Professional Publications	525.00
Police - Professional Services	250.00
Police - Radio Maintenance	1,976.25
Police - Safety Supplies	2,180.83
Police - FICA	3,744.95
Police - Medicare	16,446.25
Police - Telephone	29,542.82
Police - Tires	4,777.05
Police - Training Costs	19,428.31
Police - V.R. Cruiser	28,995.00
Police - ICMA Retirement	3,477.83
Police Station - Maintenance	15,857.22
Police Station - Contract Services	14,877.18
Police Station - Electricity	19,685.44
Police Station - Equip. Purchase	2,483.54
Police Station - Fuel Oil	7,226.46
Police Station - Janitorial Supplies	2,278.83
Police Station - Water	1,586.13
Police Station - Sewer	360.00
<b>Police Totals</b>	<b>2,018,820.99</b>
<b>Fire Department</b>	
Fire - Chemicals/Hazmat	1,008.59
Fire - Clothing Expense	909.61
Fire - Computer System & Software	7,489.66
Fire - Contracted Services	50,422.00

Fire - Equipment Purchases	113,144.27
Fire - Equipment Repairs	3,411.82
Fire - Fire Alarm Maintenance	97.50
Fire - Fire Prevention	2,417.84
Fire - Vehicle Fuel	3,527.39
Fire - Health Insurance	22,701.78
Fire - Dental Insurance	1,670.64
Fire - Longevity	750.00
Fire - Medical Expense	1,027.92
Fire - Miscellaneous	420.55
Fire - Office Equipment	2,780.36
Fire - Office Supplies	752.60
Fire - Payroll	136,360.87
Fire - Retirement	24,320.21
Fire - Postage	310.63
Fire - Professional Dues	578.00
Fire - Radio Maintenance	9,892.70
Fire - Shoveling Hydrants	966.00
Fire - FICA	3,543.32
Fire - Medicare	2,015.12
Fire - Telephone	8,966.27
Fire - Tires	2,115.91
Fire - Training Costs	8,406.56
Fire - VR 59R1 Chief Cruiser	157.50
Fire - VR 59M2 E-One - 1989	105.00
Fire - VR 59K1 2002 Intl Tanker	245.00
Fire - VR 59 Tanker 2-2008	245.00
Fire - VR 59U1 Utility	35.00
Fire - F350 Forestry	70.00
Fire - VR Miscellaneous	2,255.29
Fire Rescue - Uniforms	3,187.93
Fire Rescue - Equipment Purchase	2,547.64
Fire Rescue - Equipment Repairs	1,081.81
Fire Rescue - Fuel	5,586.03
Fire Rescue - Labor	226,588.90
Fire Rescue - Overtime	1,072.39
Fire Rescue - FICA	14,114.84
Fire Rescue - Medicare	3,301.04
Fire Rescue - Training	1,615.00
Fire Rescue - Vehicle Repair	5,560.12
Fire Rescue - Intercept Expense	21,147.00
Fire Rescue - Medical Supplies	6,354.29
Fire Station Maintenance	3,010.10

Fire Station Contract Costs	1,929.29
Fire Station Electricity	9,163.16
Fire Station Fuel Oil	9,242.20
Fire Station Janitorial Supplies	1,236.61
Fire Station Water	770.39
Fire Station Sewer	360.00
<b>Fire Department Totals</b>	<b>730,987.85</b>
<b>Building Inspector - Health Officer</b>	
Bldg Insp/Health - Health Insurance	16,816.14
Bldg Insp/Health - Dental Insurance	952.56
Bldg Insp/Health - Mileage	112.35
Bldg Insp/Health - Supplies	466.07
Bldg Insp/Health - Vehicle Maintenance	352.50
Bldg Insp/Health - Payroll	45,957.56
Bldg Insp/Health - Postage	38.69
Bldg Insp/Health - Printing	59.59
Bldg Insp/Health - Dues	75.00
Bldg Insp/Health - FICA	2,911.61
Bldg Insp/Health - Medicare	680.98
Bldg Insp/Health - Telephone	300.00
Bldg Insp/Health - Gas	971.63
Bldg Insp/Health - Training Exp.	200.00
Bldg Insp/Health - ICMA 401	3,287.31
<b>Building Insp/Health Officer Totals</b>	<b>73,181.99</b>
<b>Forest Fire</b>	
Forest Fire - Equipment Purchase	1,236.00
Forest Fire - Equipment Repair	62.00
Forest Fire - Payroll	833.28
Forest Fire - FICA	43.07
Forest Fire - Medicare	12.05
<b>Forest Fire Totals</b>	<b>2,186.40</b>
<b>Emergency Management</b>	
EM - Equipment Purchase	1,124.72
EM - Payroll	2,500.00
EM - Code Red	4,000.00
EM - FICA	93.00
EM - Medicare	36.25
EM - Telephone	991.70
<b>Emergency Management Totals</b>	<b>9,421.63</b>

<b>Dispatch</b>	
Dispatch - Clothing Expense	2,361.00
Dispatch - Computer Support	8,375.89
Dispatch - Contract Services	6,819.70
Dispatch - Electricity	860.01
Dispatch - Equipment Purchase	4,520.95
Dispatch - Medical Insurance	59,429.80
Dispatch - Dental Insurance	4,029.90
Dispatch - Longevity	2,067.78
Dispatch - Office Equipment	726.97
Dispatch - Office Supplies	643.46
Dispatch - Payroll	284,361.16
Dispatch - Payroll Overtime	14,831.85
Dispatch - Payroll w/Holiday	8,529.75
Dispatch - Radio Maintenance	6,895.00
Dispatch - FICA	19,676.97
Dispatch - Medicare	4,602.00
Dispatch - Telephone	2,409.69
Dispatch - Training	2,245.78
Dispatch - Retirement	5,050.23
<b>Dispatch Totals</b>	<b>438,437.89</b>
<b>Youth Services &amp; Recreation</b>	
YS - Advertisement	403.76
YS - Equipment Repair	1,915.53
YS - Gasoline	492.03
YS - Health Insurance	1,875.00
YS - Dental Insurance	555.66
YS - Longevity	750.00
YS - Mileage	381.60
YS - Miscellaneous Expense	1,722.87
YS - Office Equipment	3,702.04
YS - Office Supplies	670.76
YS - Payroll	94,390.00
YS - Postage	10.12
YS - Volunteer Appreciation & Training	110.06
YS - Diversion	1,138.37
YS - Social Security (FICA)	5,276.90
YS - Medicare	1,234.12
YS - Telephone	2,259.32
YS - Training & Staff Development	65.95
YS - Vehicle Repair	2,763.78
YS - Retirement	2,370.40

YS - Teen Center Miscellaneous	153.62
Recreation Programs	152.72
61-63 W. Main St. - Maintenance	9,707.88
61-63 W. Main St. - Electricity	5,309.28
61-63 W. Main St. - Fuel Oil	1,230.54
61-63 W. Main St. - Propane	2,382.33
61-63 W. Main St. - Water	564.40
61-63 W. Main St. - Sewer	1,440.00
<b>Youth Services Totals</b>	<b>129,261.61</b>
<b>Highway Department</b>	
HWY - Advertisement	428.28
HWY - Building Maintenance	8,604.87
HWY - Chemicals/Paint	11,374.39
HWY - Clothing Expense	5,840.68
HWY - Cold Patch/Hot Top	3,669.92
HWY - Line Painting	16,825.34
HWY - Contract Blasting	2,000.00
HWY - Miscellaneous Projects	7365.80
HWY - Roadside Mowing	6,500.00
HWY - Culverts	2,000.00
HWY - Diesel Fuel	46,048.90
HWY - Electricity	3,751.17
HWY - Equipment Purchase	10,718.14
HWY - Equipment Rental	10,048.00
HWY - Equipment Leases	42,151.24
HWY - Equipment Repair	4,727.91
HWY - Gasoline	493.98
HWY - Sand & Gravel	40,184.33
HWY - Hardware	6,182.84
HWY - Health Insurance	115,949.12
HWY - Dental Insurance	7,552.29
HWY - Longevity	4,500.00
HWY - Janitorial Supplies	154.30
HWY - Lubricants	3,961.54
HWY - Mileage	8.00
HWY - Miscellaneous Expense	128.85
HWY - Gases (Oxygen, etc.)	818.03
HWY - Payroll	366,027.92
HWY - Payroll Overtime	72,250.49
HWY - Plow Blades/Shoes	8,500.00
HWY - Prof. Svcs. Drug Testing & Phys.	422.50
HWY - Propane	3,104.71
HWY - Radio Maintenance	4,489.46

HWY - Salt	137,877.13
HWY - Signs	648.06
HWY - FICA	28,445.89
HWY - Medicare	6,652.41
HWY - Steel	507.10
HWY - General Supplies	1,528.97
HWY - Telephone	1,429.72
HWY - Tires	14,220.00
HWY - VR #701 Pickup	2,552.07
HWY - VR #702 Volvo DT	6,447.39
HWY - VR #704 Int. Sander	1,767.46
HWY - VR #703 Chevy DT	1,694.41
HWY - VR #705 Int. DT	2,441.04
HWY - VR #707 Int. Sander	3,226.72
HWY - VR #706 Int. Sander	207.82
HWY - VR #710 JD Loader	3,503.88
HWY - VR #711 Grader	2,307.96
HWY - VR #712 JD Backhoe	1,235.43
HWY - VR #709 Water Truck	189.18
HWY - VR #708 Platform 4x4	652.89
HWY - VR #714 Chevy 1-ton	1,051.16
HWY - VR #713 Sidewalk Plow	1,010.05
HWY - VR #715 5-Ton DT	140.20
HWY - Water	282.20
HWY - Retirement (6%)	31,148.04
HWY - Labor Other Departments	5,110.00
Road Side Maint. - Hot Top	15,093.51
Road Side Maint. - Sealing	61,900.00
Road Side Maint. - Equip. Rental	7,285.14
<b>Highway Department Totals</b>	<b>1,146,850.99</b>
<b>Street Lighting</b>	
Street Lighting - Electricity	54,526.92
<b>Street Lighting Totals</b>	<b>54,567.70</b>
<b>Transfer Station</b>	
T.S. - Advertisement	156.00
T.S. - Bldg/Site Maintenance	2,075.11
T.S. - Clothing Expense	2,763.79
T.S. - Computer Systems	45.00
T.S. - Trash Hauling Contract	33,181.62
T.S. - Tipping Fees	89,795.02

T.S. - Hauling - Aluminum	2,100.00
T.S. - Recycling Tipping	32,693.53
T.S. - Brush Hauling/Removal	4,500.00
T.S. - E-Waste Recycling	6,086.05
T.S. - Demolition Removal	54,434.80
T.S. - Diesel Fuel	2,080.21
T.S. - Electricity	3,751.18
T.S. - Equipment Repair	14,014.72
T.S. - Gasoline	44.25
T.S. - Hardware	21.10
T.S. - Hazardous Waste	15,094.84
T.S. - Health Insurance	33,119.38
T.S. - Dental Insurance	2,698.92
T.S. - Longevity	2,000.00
T.S. - P & L Insurance	4,408.00
T.S. - Mileage	73.46
T.S. - Miscellaneous Expense	602.63
T.S. - Trash Bags	10,410.55
T.S. - Office Supplies	1,402.54
T.S. - Payroll	155,393.64
T.S. - Payroll Overtime	6,625.46
T.S. - Professional Dues & Licenses	1,224.77
T.S. - Propane	250.20
T.S. - FICA	10,665.63
T.S. - Medicare	2,494.55
T.S. - Telephone	2,076.08
T.S. - Heavy Equip. Repair	4,483.21
T.S. - Water	282.20
T.S. - Workers Compensation	4,408.00
T.S. - Retirement	6,717.40
T.S. - Water & Gas Testing	17,825.00
<b>Solid Waste Disposal Totals</b>	<b>525,118.44</b>
<b>Animal Control</b>	
Animal Control - Clothing Expense	112.00
Animal Control - Miscellaneous	40.00
Animal Control - Payroll	3,083.33
Animal Control - Printing	42.42
Animal Control - FICA	193.79
Animal Control - Medicare	45.34
<b>Animal Control Totals</b>	<b>3,516.88</b>
<b>Health Agencies</b>	



Grapevine Services	4,000.00
Riverbend Community Health	4,000.00
<b>Health Agencies Total</b>	<b>8,000.00</b>
<b>General Assistance Administration</b>	
Gen. Assistance - Computer Sys/Sup	34.99
Gen. Assistance - Health Insurance	22,293.96
Gen. Assistance - Dental Insurance	1,670.64
Gen. Assistance - Mileage	557.37
Gen. Assistance - Office Supplies	378.27
Gen. Assistance - Payroll	44,862.27
Gen. Assistance - Postage	21.06
Gen. Assistance - Prof. Dues	30.00
Gen. Assistance - FICA	2,872.91
Gen. Assistance - Medicare	672.05
Gen. Assistance - Longevity	500.00
Gen. Assistance - Telephone	300.00
Gen. Assistance - Training Cost	180.00
Gen. Assistance - Retirement	3,555.81
<b>Gen. Assistance Admin. Totals</b>	<b>77,929.33</b>
<b>General Assistance - Direct Asst.</b>	
Gen. Assistance - Misc. Voucher	700.00
Gen. Assistance - Food Voucher	9,227.05
Gen. Assistance - Medical Voucher	408.06
Gen. Assistance - Rent Voucher	60,477.93
Gen. Assistance - Heating Fuels	6,545.65
Gen. Assistance - Electricity	4,690.03
St. Joseph's Appropriation	5,680.00
<b>Direct Assistance Totals</b>	<b>87,728.72</b>
<b>Parks</b>	
Parks - Advertising	236.00
Parks - Athletic Programs	589.25
Parks - Athletic Equipment	1,526.47
Parks - Contract Plumbing	2,867.75
Parks - Electricity	2,790.60
Parks - Equip. Purchase	1,569.13
Parks - Equip. Repair	1,593.34
Parks - Gasoline	1,354.57
Parks - Hardware/Tools	94.92
Parks - Medical Insurance	1,769.32
Parks - Dental Insurance	103.20
Parks - Misc. Expenses	271.45

Parks - Park Maintenance	8,606.52
Parks - Payroll	40,209.98
Parks - Overtime	68.55
Parks - FICA	2,497.25
Parks - Medicare	584.18
Parks - Telephone	1,473.32
Parks - Water	846.60
Parks - Retirement 401	376.88
Parks - Sewer	212.00
Parks - Grimes Field Improvements	1325.00
Parks - Butler Park Improvement	90.00
<b>Parks Totals</b>	<b>71,056.28</b>
<b>Recreation</b>	
Manahan - Programs	12,416.00
Manahan - Improvements	2,131.00
Manahan - Electricity	233.48
Manahan - Equip. Purchase	422.16
Manahan - Miscellaneous	1,358.01
Manahan - Park Maintenance	4,513.82
Manahan - Payroll	88,471.52
Manahan - Overtime	889.60
Manahan - FICA	5,540.51
Manahan - Medicare	1,295.94
Manahan - Telephone	591.21
Manahan - Training	2,298.62
Manahan - Transportation (Field Trips)	1,711.32
<b>Recreation Totals</b>	<b>124,018.35</b>
<b>Library</b>	
Library - Clock Maintenance	300.00
Library - Books	12,000.00
Library - Computer Maintenance	1,000.00
Library - Follett Hosting Fee	1,000.00
Library - Health Insurance	31,109.88
Library - Dental Insurance	2,166.00
Library - Longevity	1,000.00
Library - Payroll	104,223.76
Library - Media	2,600.00
Library - Programs	1,000.00
Library - FICA	6,697.45
Library - Medicare	1,566.27
Library - Retirement	4,976.01

Library - Literacy Program Art.	13,500.00
Smith Mansion - Maintenance	3,960.87
Smith Mansion - Contracted Services	8,090.00
Smith Mansion - Electricity	30,452.19
Smith Mansion - Water	282.20
Smith Mansion - Sewer	360.00
<b>Library Totals</b>	<b>226,284.63</b>
<b>Fireworks &amp; Patriotic Purposes</b>	
Fireworks	7,500.00
Patriotic Purposes - Flags	899.90
Police Town Events - Details	6,363.00
Police Town Events - FICA	15.62
Police Town Events - Medicare	54.52
<b>Fireworks &amp; PP Totals</b>	<b>14,833.04</b>
<b>Other Culture &amp; Recreation</b>	
Senior Advisory Committee	240.28
Main St. Summer Concerts	3,185.73
<b>Other Culture &amp; Recreation Totals</b>	<b>3,426.01</b>
<b>Conservation</b>	
Conservation Comm. - Cont. Serv.	7,612.50
Conservation Comm. - Miscellaneous	402.76
Conservation Comm. - Payroll	1,234.22
Conservation Comm. - Postage	.90
Conservation Comm. - Dues	633.00
Conservation Comm. - FICA	76.57
Conservation Comm. - Medicare	17.92
Transfer To Conservation Fund	1,461.11
Conservation Comm. - Material	15.00
<b>Conservation Commission Totals</b>	<b>11,454.00</b>
<b>Debt Service, Inc.</b>	
Notes - Principal	73,144.55
Notes - Interest	23,846.04
<b>Total Debt Services</b>	<b>96,990.59</b>
<b>Total Operating Budget</b>	<b>6,893,603.72</b>

## DETAILED STATEMENT OF REVENUE

	2017 Estimated	2017Actual	2018 Estimated
<b>TAXES:</b>			
Yield Tax	\$19,000.00	\$18,104.00	\$19,000.00
Payment in Lieu of Taxes	\$2,500.00	\$2,709.00	\$2,709.00
Excavation Tax	\$1,000.00	\$1,460.00	\$1,400.00
Other Taxes			
Interest & Penalties on Delinquent Taxes	\$215,000.00	\$240,148.00	\$240,000.00
<b>LICENSES, PERMITS &amp; FEES:</b>			
Business Licenses & Permits	\$500.00	\$510.00	\$500.00
Motor Vehicle Permit Fees	\$900,000.00	\$944,451.00	\$940,000.00
Building Permits	\$18,000.00	\$27,935.00	\$30,000.00
Other Licenses, Permits & Fees	\$2,800.00	\$3,209.00	\$3,000.00
<b>STATE SOURCES:</b>			
Meals & Rooms Tax	\$307,119.00	\$307,119.00	\$307,119.00
Highway Block Grant	\$174,743.00	\$174,743.00	\$174,743.00
State & Federal Forest Land Reimbursement.	\$1,784.00	\$1,784.00	\$1,784.00
Other (Incl. Railroad Tax)	\$20,000.00	\$15,021.00	\$15,000.00
From Other Governments	\$603,221.00	\$12,455.00	\$43,144.00
<b>CHARGES FOR SERVICE:</b>			
Income from Departments	\$625,000.00	\$726,509.00	\$700,000.00
Dispatch \$ 86,423.63			
Police \$93,617.53			
Fire \$238,208.54			
Transfer Station \$256,437.11			
Youth Services \$958.00			
Parks \$38,939.00			
Senior Services \$100.00			
Land Use \$3,375.00			
Welfare \$8,449.79			
<b>MISCELLANEOUS REVENUES:</b>			
Sale of Municipal Property	\$13,000.00	\$13,592.00	\$15,000.00
Interest on Investment	\$25,000.00	\$27,121.00	\$30,000.00
Other	\$50,000.00	\$11,836.00	\$15,000.00

<b>INTERFUND OPERATING TRANS. IN</b>			
From Sewer (Offsetting)	\$680,354.00	\$680,354.00	\$701,804.00
From Water (Offsetting)	\$722,620.00	\$722,620.00	\$746,975.00
From Trust & Fiduciary Funds	\$67,500.00	\$38,686.00	\$2,500.00
<b>OTHER FINANCING SOURCES:</b>			
Amount Voted from Fund Balance	\$698,247.00	\$698,247.00	\$750,000.00
Trust Funds & Grant Outstanding		\$687,709.00	
<b>Total Estimated Revenues</b>	<b>\$5,147,388.00</b>	<b>\$5,356,322.00</b>	<b>\$4,739,678.00</b>

# FINANCIAL REPORT

DECEMBER 31, 2017

*This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.* February 13, 2018

James C. Bailey, III,  
David N. Fullerton  
Jonathan M. Daley  
Selectmen of Hillsborough, NH

<b>General Fund</b>		<b>Assets</b>
Checking - Lake Sunapee Bank	5,439,511.86	
NH Public Deposit Investment Pool	25,121.59	
TD Bank - Certificate of Deposit	37,968.05	
Petty Cash	600.00	
Payroll Checking	1,123.63	
<b>Total Cash</b>		<b>\$5,504,325.13</b>
<b>Taxes</b>		
Property Taxes Receivable	1,289,948.57	
Unredeemed Receivable	1,226,205.03	
Yield Tax Receivable	791.91	
Gravel Tax Receivable	602.00	
Water Receivable	51,360.72	
Sewer Receivable	47,907.59	
Allowance For Uncollectible & Elderly Lien	-332,000.00	
<b>Total Tax Receivable</b>		<b>\$2,284,815.82</b>
<b>Due From Others</b>		
Due From Project LIFT	1,118.11	
Due From Sidewalk TAP Grant	530,765.00	
Due From Trust Fund	527,300.24	
Due From Deering	16,879.87	
Due From PD Revolving Fund	3,714.96	
Due From Kemp Park Donations	35,000.00	
Due From Manahan Trust	7,464.63	
Due From Water Fund	4,482.46	
Due From Sewer Fund	20,749.26	
Due From Rescue Billing Services	80,763.72	
<b>Total Due From Others</b>		<b>\$1,228,238.25</b>
<b>Other Assets</b>		
Pre-Paid Expense & Other Assets	602,473.67	
<b>Total Other Assets</b>		<b>\$602,473.67</b>

<b>Total Assets</b>		<b>\$9,619,852.87</b>
<b>Accounts Payable</b>	<b>Liabilities</b>	
Accounts Payable	247,816.01	
Employee Share – Health Insurance	-185.09	
Insurance – Aflac	-262.50	
Insurance – Reliance Standard	314.88	
Accrued Salaries & Benefits	84,816.17	
Emerald Lake Water Payable	7,621.59	
Emerald Lake Water Interest Payable	201.22	
Emerald Lake District Payable	119,597.12	
ELVD Property Tax Interest Payable	132.54	
YS – Special Projects	-1,486.34	
Franklin Pierce Restoration	88.43	
Historic Dist. Building Donations	252.30	
Local Education Tax Payable	4,642,343.43	
State Education Tax Payable	567,992.50	
Planning Engineering Studies	263.30	
Excavation Tax Bond Payable	744.00	
<b>Total Accounts Payable</b>		<b>\$5,670,249.56</b>
<b>Due To</b>		
Due To Vendors	15.00	
Due To Conservation Fund	3,461.11	
Due To History Book Exp. Trust	50.00	
Due To Capital Projects Non-lapsing	70,000.00	
<b>Total Due To</b>		<b>\$73,526.11</b>
<b>Other Liabilities</b>		
Tax Collector Deposit Overage-Shortage	66.86	
Restitution Payable	-1,040.00	
Butler Park Renovations	343.92	
Sidewalk TAP Grant	663,456.00	
Partners Farm/Black Pond Brook Bond	25,000.00	
Credit Memos	117,930.08	
Deferred Revenue	60,162.92	
2006 DAR Collection	41.00	
Encumbrances	59,070.00	
<b>Total Other Liabilities/Encumbrances</b>		<b>\$925,030.78</b>
<b>Total Liabilities</b>		<b>\$6,668,806.45</b>
<b>Total Fund Balance</b>		<b>\$2,951,046.42</b>
<b>Total Liabilities &amp; Fund Balance</b>		<b>\$9,619,852.87</b>

<b>Conservation Commission</b>		
<b>Assets</b>		
Cash-NHPDIP Investment Account	101,529.25	
Due From General Fund	3,461.11	
<b>Total Assets</b>		<b>\$104,990.36</b>
<b>Liabilities</b>		
Due to General Fund		
<b>Undesignated Equity</b>		<b>\$104,990.36</b>
<b>Total Liabilities and Fund Balance</b>		<b>\$104,990.36</b>



***FULLER PUBLIC LIBRARY FINANCIAL REPORT***  
***FISCAL YEAR ENDED DECEMBER 31, 2017***

RECEIPTS

Book Sales	\$2,716.75
Cartridge Recycling Program	\$46.10
Copies & Faxes	\$1,461.40
Donations/Gifts	\$15,927.21
Fines	\$505.05
Grants	\$560.00
Lost or Damaged Books/Media	\$436.49
Museum Passes	\$179.55
New Books	\$443.02
NH Humanities Council	\$499.00
Nonresident Fees	\$1,470.00
Other Income	\$78.00
Raffle	\$518.50
Reimbursement	\$945.49
Solomon Fund	\$6,188.65
Tote Bags/T-shirts	\$152.45
Town Appropriations	\$169,639.37
Town of Windsor Appropriations	\$2,000.00
Transfers from NHPDIP	\$54,444.00
<b>TOTAL RECEIPTS</b>	<b>\$258,211.03</b>
Balance on hand Jan.1, 2017	<u>\$ 38,034.79</u>
	<b>\$296,245.82</b>

# ***FULLER PUBLIC LIBRARY FINANCIAL REPORT***

***FISCAL YEAR ENDED DECEMBER 31, 2017***

## **EXPENSES**

FICA & Medicare	\$8,263.72
Health & Dental	\$33,275.88
Longevity	\$1,000.00
Payroll	\$104,223.76
Retirement	\$4,976.01
Adult Programs	\$697.03
Advertising	\$179.00
Automated Library System	\$1,042.50
Bank Fees	\$48.00
Books	\$9,747.74
Building	\$6553.00
Capital Reserve Fund	\$54,444.00
Children's Program	\$67.11
Dues & Conference Fees	\$725.00
Electronic Materials	\$1,869.00
Equipment	\$1,083.39
Furniture	\$112.50
Maintenance	\$345.00
Media	\$851.39
Mileage	\$369.98
NH Humanities Council Programs	\$672.00
Passes	\$780.00
Periodicals	\$2,007.20
Postage & Delivery	\$328.24
Refunds	\$12.50
Software	\$145.00
Summer Reading Program	\$1,363.65
Supplies	\$1,770.70
Telephone	\$808.96
Workers' Comp	\$260.00
<b>TOTAL EXPENSES</b>	<b>\$238,022.26</b>
Balance on hand Dec. 31, 2017	<u>\$ 58,223.56</u>
	<b>\$296,245.82</b>

# ***FULLER PUBLIC LIBRARY ACCOUNTS WITH NH PUBLIC DEPOSIT INVESTMENT POOL***

## **PROJECT LIFT**

Beginning Balance	164,424.46
Contributions	95,837.17
Income Earned	2,018.82
Total Income	262,280.45
Withdrawals	<u>97,497.91</u>
Ending Balance	\$164,782.54

## **LIBRARY ACCOUNT**

Beginning Balance	319,370.07
Contributions	0.0
Income Earned	2,547.44
Total Income	321,917.57
Withdrawals	<u>54,444.00</u>
Ending Balance	\$267,473.51

## ***PROJECT LIFT EXPENSE / REVENUE REPORT***

<b>Revenue</b>	
Town of Antrim	\$ 1,000.00
Town of Bennington	\$ 400.00
Town of Deering	\$ 400.00
Town of Francestown	\$ 200.00
Town of Henniker	\$ 350.00
Town of Hillsborough	\$ 13,500.00
Town of Washington	\$ 500.00
Hillsboro-Deering School District	\$ 17,198.00
Contoocook Valley School District	\$ 9,979.00
Hillsboro Center Ladies	\$ 35.00
NH Department of Education	\$ 57,896.76
McGraw Hill – Refund	\$ 39.99
Reimbursement – Testing Fee	<u>\$ 100.00</u>
<b>Total</b>	<b>\$ 101,598.75</b>
<b>Project LIFT Expenses</b>	
Administrative Services	\$ 3,315.95
Advertizing & Postage	\$ 56.77
Dental Insurance	\$ 1,670.64
FICA	\$ 2,700.65
Health Insurance	\$ 22,701.78
Instructional Materials	\$ 2,071.90
Life Insurance	\$ 295.32
Maintenance & Repair	\$ 465.00
Medicare	\$ 631.58
Mileage	\$ 935.27
Moving Expenses	\$ 516.51
Office Supplies	\$ 1,006.32
Payroll	\$ 43,407.07
Scholarships	\$ 560.00
Student Support	\$ 1140.40
Telephone / Internet	\$ 696.58
Tutoring Fees	<u>\$ 6,969.50</u>
<b>Total</b>	<b>\$ 89,141.25</b>

# **TAX COLLECTOR'S REPORT**

## **SUMMARY OF TAX ACCOUNTS**

Deborah J. McDonald - Tax Collector  
Fiscal Year January 1 through December 31, 2017

<b>DEBITS</b>	<b>2017</b>	<b>2016</b>
<b>Uncollected Taxes - Beg. of Fiscal Year</b>		
Property Taxes		\$1,244,805.81
Yield Taxes		\$4,521.93
Water Taxes		\$53,490.91
Sewer Taxes		\$50,015.62
Emerald Lake Water		\$93,659.03
Current Use Tax		\$0.0
<b>Taxes Committed to Collector</b>		
Property Taxes	\$15,770,956.67	
Yield Taxes	\$18,104.22	
Current Use Taxes	\$4000.00	
Water Taxes (2016 Delinquent)	\$89,165.88	
Sewer Taxes (2016 Delinquent)	\$82,585.89	
Emerald Lake Water	\$385,805.00	
Gravel Tax	\$896.22	
Credits	\$117,930.08	
Interest & Cost After Sale		\$50,646.17
Interest (Delinquent Taxes)	\$16,838.82	\$24,779.09
Refunds	\$0.0	
<b>Total Debits</b>	<b>\$16,486,282.58</b>	<b>\$1,521,918.56</b>

<b>CREDITS</b>	<b>2017</b>	<b>2016</b>
<b>Remitted to Treasurer During Fiscal Year</b>		
Property Taxes	\$14,472,832.03	\$757,175.82
Yield Taxes	\$17,312.31	
Water Taxes	\$37,876.25	\$29,179.36
Sewer Taxes	\$34,101.49	\$28,851.44
Emerald Lake Water	\$289,092.34	\$66,012.04
Current Use Tax	\$4,000.00	
Gravel Tax	\$294.22	
Credits	\$117,930.08	
Interest on Taxes	\$16,838.82	\$24,779.09
Interest & Cost on Tax Lien		\$50,646.17
Taxes Taken to Lien		\$557,925.93
Taxes Taken to Deed		
Refunds	\$9,306.95	
<b>Abatements Allowed</b>		
Property Taxes	\$1465.23	\$3,484.02
Emerald Lake Water		
Water Taxes	\$577.34	\$712.48
Sewer Taxes	\$607.07	\$607.21
Gravel Tax		
<b>Uncollected Taxes End of Fiscal Year</b>		
Property Taxes	\$1,289,948.57	
Gravel Tax	\$602.00	
Yield Taxes	\$791.91	
Water Taxes	\$50,134.75	\$1,225.97
Sewer Taxes	\$46,588.56	\$1,319.03
Emerald Lake Water	\$95,982.66	
Current Use Tax		
<b>Total Credits</b>	<b>\$16,486,282.58</b>	<b>\$1,521,918.56</b>

# ***SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS***

Deborah J. McDonald - Tax Collector  
Fiscal Year January 1 through December 31, 2016

		<b>2015</b>	<b>PRIOR</b>
<b>Tax Sale/Lien on Account of Levies</b>			
Balance of Unredeemed Taxes			
Beginning of Fiscal Year		\$470,385.22	\$686,557.94
Taxes Sold/Executed to Town			
During Year	\$616,595.10		
Interest Collected After Sale/			
Lien Execution	\$4,968.26	\$29,197.23	\$93,648.25
<b>Total Debits</b>	<b>\$621,563.36</b>	<b>\$499,582.45</b>	<b>\$780,206.19</b>
<b>CREDITS</b>	<b>2015</b>	<b>2014</b>	<b>PRIOR</b>
<b>Remittance to Treasurer During Fiscal Year</b>			
Redemptions	\$239,257.48	\$171,565.07	\$211,817.70
Interest & Cost After Sale	\$10,084.96	\$37,747.73	\$83,339.63
Abatements of Unredeemed	\$0.00	\$0.00	\$0.00
Deeded Property to Town	\$0.00	\$0.00	\$0.00
Unredeemed Taxes End of Year	\$470,385.22	\$317,107.71	\$373,405.12
<b>Total Credits</b>	<b>\$719,727.66</b>	<b>\$526,420.51</b>	<b>\$668,562.45</b>

## **STATEMENT OF TAX RATE SETTING**

		<b>2017 Tax Rate</b>	<b>2016 Tax Rate</b>	<b>Difference</b>
Appropriations	10,201,460.00			
Less: Revenues	-4,450,830.00			
Less: Fund Balance Voted Surplus	-698,247.00			
Less: Fund Balance Reduce Taxes	-25,000.00			
Add: Overlay	50,863.00			
War Service Credits	182,000.00			
<b>Net Town Appropriation</b>	<b>\$5,260,246.00</b>	<b>\$10.09</b>	<b>\$10.09</b>	<b>\$0.00</b>
Regional School Apportionment	15,110,988.00			
Less: Adequate Education Grant	-5,176,259.00			
Less: State Education Taxes	-1,005,774.00			
<b>Net Local School Appropriation</b>	<b>\$8,928,955.00</b>	<b>\$17.13</b>	<b>\$16.04</b>	<b>\$1.09</b>
<b>State Education Taxes Assessment</b>	<b>\$1,005,774.00</b>	<b>\$2.08</b>	<b>\$2.25</b>	<b>\$-0.17</b>
<b>Due to County</b>	<b>\$607,382.00</b>			
Less: Shared Revenue	0.00			
<b>Net County Appropriation</b>	<b>\$607,382.00</b>	<b>\$1.17</b>	<b>\$1.14</b>	<b>\$-0.04\3</b>
<b>Combined Tax Rate</b>		<b>\$30.47</b>	<b>\$29.52</b>	<b>\$0.98</b>
<b>Total Property Taxes Assessed</b>	<b>\$15,839,223.00</b>			
<b>Commitment Analysis</b>				
Total Property Taxes Assessed	\$15,802,357.00			
Less: War Service Credits	-182,000.00			
Add: Village District	218,866.00			
<b>Total Property Taxes Commitment</b>	<b>\$15,839,223.00</b>			
<b>Town</b>	<b>521,218,307.00</b>			
Net Assessed Valuation				
<b>Emerald Lake District</b>				
			<b>Tax Rate</b>	<b>Commitment</b>
<b>Net Assessed Valuation</b>	<b>\$77,337,650.00</b>		<b>\$2.83</b>	<b>\$218,866.00</b>



## ***SUMMARY OF TOWN VALUATION***

Total Taxable Land	\$154,088,367.00	
Total Taxable Buildings	\$331,642,400.00	
Public Utility	\$33,934,403.00	
<b>Valuation Before Exemptions</b>		<b>\$519,664,797.00</b>
Blind Exemptions	\$60,000.00	
Elderly Exemptions	\$1,130,000.00	
Solar Energy/Wood Heating	\$57,255.00	
Disabled Exemptions	\$482,600.00	
<b>Total Exemptions</b>		<b>-\$1,729,885.00</b>
<b>Net Value for Tax Rate(Town, County &amp; Local School)</b>		<b>\$517,934,942.00</b>
<b>Net Valuation for State Education Rate(Less: Public Utilities)</b>		<b>\$485,275,012.00</b>
<b>Emerald Lake Valuation</b>		
Total Taxable Land	\$27,683,000.00	
Total Taxable Buildings	\$45,583,700.00	
Public Utility	\$4,512,200.00	
<b>Valuation Before Exemptions</b>		<b>\$77,778,900.00</b>
Disabled Exemptions	\$125,000.00	
Elderly Exemptions	\$316,250.00	
<b>Total Exemptions</b>		<b>-\$461,250.00</b>
<b>Net Valuation for Tax Rate</b>		<b>\$77,337,650.00</b>

# ***TREASURER'S REPORT***

**Fiscal Year Ended December 31, 2017**

<b><u>General Fund</u></b>		
<b>Opening Balances</b>		<b>January 1, 2017</b>
Checking - Lake Sunapee Bank	\$5,222,449.57	
Payroll Checking - Lake Sunapee Bank	\$1,112.60	
Public Deposit Pool - General Fund	\$24,890.37	
Certificate of Deposit - TD Bank	\$37,847.93	
Petty Cash Accounts	\$300.00	
<b>Total-Open Balances</b>		<b>\$5,286,600.47</b>
<b>Receipts</b>		
Checking - Lake Sunapee Bank	\$20,372,715.75	
Payroll Checking - Lake Sunapee Bank	\$2,494,034.59	
Public Deposit Pool - General Fund	\$231.22	
Certificate of Deposit - TD Bank	\$120.12	
Petty Cash Accounts	\$300.00	
<b>Total-Receipts</b>		<b>\$22,867,401.68</b>
<b>Disbursements</b>		
Checking - Lake Sunapee Bank	\$20,155,653.46	
Payroll Checking - Lake Sunapee Bank	\$2,494,023.56	
Public Deposit Pool - General Fund	\$0.00	
Certificate of Deposit - TD Bank	\$0.00	
Petty Cash Accounts	\$0.00	
<b>Total-Disbursements</b>		<b>\$22,649,677.02</b>
<b>Closing Balances</b>		<b>December 31, 2017</b>
Checking - Lake Sunapee Bank	\$5,439,511.86	
Payroll Checking - Lake Sunapee Bank	\$1,123.63	
Public Deposit Pool - General Fund	\$25,121.59	
Certificate of Deposit - TD Bank	\$37,968.05	
Petty Cash Accounts	\$600.00	
<b>Total-General Fund Cash</b>		<b>\$5,504,325.13</b>

<b><u>Conservation Fund</u></b>		
		<b>January 1, 2017</b>
NHPDIP Investment Account	\$99,560.04	
Income	\$1,969.21	
Disbursements	\$0.00	
<b>Ending Balance - December 31, 2017</b>		<b>\$101,529.25</b>
<b><u>Hillsboro Senior Outings</u></b>		
		<b>January 1, 2017</b>
Checking - TD Bank	\$610.35	
Income	\$809.00	
Disbursements	\$1,419.00	
<b>Ending Balance - December 31, 2017</b>		<b>\$0.35</b>
This Account held by Treasurer for Senior Citizen Group		
<b><u>Parks &amp; Recreation Revolving Fund</u></b>		
		<b>January 6, 2017</b>
Checking - TD Bank	\$3,029.12	
Income	\$0.00	
Disbursements	\$0.00	
<b>Ending Balance - January 5, 2018</b>		<b>\$3,029.12</b>
<b><u>Police Department Revolving Fund</u></b>		
		<b>January 12, 2017</b>
Checking - TD Bank	\$8,172.24	
Income	\$15,036.56	
Disbursements	\$15,019.58	
<b>Ending Balance - January 11, 2018</b>		<b>\$8,189.22</b>
<b><u>Office of Youth Services</u></b>		
		<b>January 1, 2017</b>
Checking - TD Bank	\$12,728.60	
Income	\$4,032.19	

Disbursements	\$5,025.07	
<b>Ending Balance - December 31, 2017</b>		<b>\$11,735.72</b>

<b><u>Drug Forfeiture Revolving Fund</u></b>		
		<b>October 2, 2017</b>
Checking - TD Bank	\$0.00	
Income	\$11,764.83	
Disbursements	\$0.00	
<b>Ending Balance - December 31, 2017</b>		<b>\$11,764.83</b>

## **TRUSTEES OF THE TRUST FUND**

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Bal Prin & Income
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/out	Earned	Expended	End Bal	
CEMETERY	Perp Care	San 542	0.00			0.00	165.25		0.36		165.61	165.61
ELS DIST RD UPGR	Cap Res	San 550	36616.18	32500.00		69116.18	3615.20		123.74		3738.94	72855.12
BRIDGE REPAIRS	Cap Res	San 569	80304.22	60000.00	19368.32	120935.90	20446.35		214.78		20661.13	141597.03
RESCUE SQUAD	Cap Res	San 577	2317.05			2317.05	24.84		4.76		29.60	2346.65
HILLSBORO HIST FUND	Town	San 585	1537.20			1537.20	2.66		3.13		5.79	1542.99
LIBRARY SPACE NEED	Library	San 593	29336.08		29336.08	0.00	5871.98		71.49	5937.97	5.50	5.50
AMBULANCE CAP RES	Town	San 607	70546.00	50000.00		120546.00	8544.71		193.73		8738.44	129284.44
TOWN HISTORY EXP	Town	San 615	4314.17			4314.17	793.08		10.37		803.45	5117.62
ELVD WATER METER	Cap Res	San 623	48146.03			48146.03	781.37		99.35		880.72	49026.75
MAINT EXPEND FUND	School Libr	San 631	252200.00		94342.50	157857.50	20262.73		456.26		20718.99	178576.49
SPEC EDUC FUND	Cap Res	San 658	350000.00	150000.00		500000.00	5390.56		890.29		6280.85	506280.85
WATER CAP RES	Cap Res	San 666	95080.05	10000.00		105080.05	3376.94		218.39		3595.33	108675.38
SEWER CAP RES	Cap Res	San 674	180193.28	10000.00		190193.28	4109.18		392.70		4501.88	194695.16
PENSTOCK FD (PS Co)	Conservatn	San 682	15000.00			15000.00	821.45		32.13		853.58	15853.58
SEWER SLUDGE C R	Cap Res	San 704	317627.21	40000.00		357627.21	2128.50		723.16		2851.66	360478.87
SEWER INFLOW C R	Cap Res	San 712	150396.28	50000.00	29605.45	170790.83	1064.15		399.90		1464.05	172254.88
SEWER SYS IMPR	Cap Res	San 720	160000.00			160000.00	1470.34		327.87		1798.21	161798.21
WATER SYS IMPR	Cap Res	San 739	86664.45	10000.00		96664.45	504.47		195.47		699.94	97364.39
SAND REPL CAP RES	Cap Res	San 747	140000.00	30000.00		170000.00	772.71		341.26		1113.97	171113.97
CONS COMM MON FD	Cap Res	San 755	2500.00			2500.00	20.03		5.12		25.15	2525.15
ELVD WTR SURPLUS	Cap Res	San 763	829.18			829.18	201.62		2.09		203.71	1032.89
SMITH HOUSE R&M FD	Cap Res	San 801	160176.33	60000.00	58687.61	161488.72	571.96		276.60		848.56	162337.28
ELVD MEETINGHOUSE	Cap Res	San 909	20000.00			20000.00	105.60		40.82		146.42	20146.42
WATERLINE REHAB	Cap Res	San 910	112000.33	15000.00		127000.33	290.11		255.72		545.83	127546.16
UV BULB REPL	Cap Res	San 911	1349.80			1349.80	12.18		2.77		14.95	1364.75
MUNICIP BDGS R&M	Cap Res	San 912	244212.35	100000.00	89943.60	254268.75	643.25		426.19		1069.44	255338.19
ELVD WATER CIP FD	Cap Res	San 913	53961.69	25000.00	20871.00	58090.69	52.79		91.90		144.69	58235.38
FIRE DEPT EQUIP FD	Cap Res	San 914	51928.11	50000.00	7727.62	94200.49	178.23		127.14		305.37	94505.86
HWY DEPT EQUIP FD	Cap Res	San 915	107096.00	35000.00	40240.00	101856.00	244.51		179.74		424.25	102280.25
HILLSBORO CTR PRES	Cap Res	San 916	9090.00			9090.00	6.74		18.47		25.21	9115.21
PARKS R&M	Cap Res	San 917	40000.00	40000.00	13068.00	66932.00	33.55		87.85		121.40	67053.40

SIDEWALK BDG & MNT	Cap Res	San 918	30000.00	30000.00	5418.38	54581.62	25.17		72.58		97.75	54679.37
			PRINCIPAL				INCOME					End Bal Prin & Income
Name of Fund	Purpose of Trust	How Invested	Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/out	Earned	Expended	End Bal	
POLICE DEPT EQUIP	Cap Res	San 919	75000.00	125000.00	41984.85	158015.15	62.92		169.23		232.15	158247.30
TRANSFER STN EQUIP	Cap Res	San 920	25000.00	25000.00	24453.26	25546.74	20.98		30.03		51.01	25597.75
CEMETERY R&M	Cap Res	San 921	10000.00	10000.00		20000.00	8.36		26.95		35.31	20035.31
HD ROOF FUND	Cap Res	San 922	0.00	100000.00		100000.00			92.36		92.36	100092.36
HD PAVING FUND	Cap Res	San 923	0.00	50000.00	43895.00	6105.00			62.20		62.20	6167.20
HD TECH FUND	Cap Res	San 924	0.00	100000.00		100000.00			32.13		32.13	100032.13
MANAHAN TRUST	Town	UBS 06	349513.21	152138.95		501652.16	217800.57	-152138.95	36152.97	60630.68	41183.91	542836.07
HILLS MED SERV TR	Scholarshp	UBS 09	200000.00			200000.00	18973.78		14510.96	12300.00	21184.74	221184.74
S & G SMITH MEM	Library	UBS 10	11732.96			11732.96	627.43		647.43		1274.86	13007.82
TINGLEY SCHOL FD	Scholarshp	UBS 11	2327.38			2327.38	168.59		140.50	100.00	209.09	2536.47
NELSON CHILD REC	Child Activ	UBS 12	3000.00			3000.00	3896.72		498.09		4394.81	7394.81
ETTA GILE	Library	UBS 13	9503.73			9503.73	508.22		524.42		1032.64	10536.37
J SIMOES SCHOL	Scholarshp	UBS 14	3200.00			3200.00	268.41		195.24	160.00	303.65	3503.65
EM BARNES SCHOL	Scholarshp	UBS 15	36346.84			36346.84	2249.66		2172.61	2000.00	2422.27	38769.11
HUMPHREY MEM RM	Library	UBS 16	4853.53			4853.53	259.55		267.82		527.37	5380.90
NELSON LIBR FD	Library	UBS 17	3792.71			3792.71	202.82		209.28		412.10	4204.81
CN MURDOUGH MEM	School Libr	UBS 18	572.05			572.05	300.13		62.99		363.12	935.17
JM KIMBALL MEM	Libr Books	UBS 19	722.85			722.85	244.70		50.68		295.38	1018.23
PEASLEE SCHOL	Scholarshp	UBS 20	3635.04			3635.04	243.57		218.33	150.00	311.90	3946.94
HASLET SCHOL	Scholarshp	UBS 22	37003.11			37003.11	2270.18		2210.71	2200.00	2280.89	39284.00
C A FOX FD	Library	UBS 23	50651.09			50651.09	3810.42		3933.25		7743.67	58394.76
ABNEY SIMONDS	Town	UBS 25	2660.00			2660.00	200.11		206.56		406.67	3066.67
MARK FULLER LIB	Library	UBS 26	1866.25			1866.25	99.80		102.98		202.78	2069.03
INNESS SCHOL	Scholarshp	UBS 28	1133.52			1133.52	84.17		68.54	50.00	102.71	1236.23
HASLET TR	Town	UBS 29	48338.58			48338.58	3636.45		3753.68		7390.13	55728.71
CENTER SCHOOL	School Libr	UBS 32	900.00			900.00	1076.52		142.75		1219.27	2119.27
OLD SCHOOL FUND	Scholarshp	UBS 33	3771.17			3771.17	241.74		225.89	200.00	267.63	4038.80
ISABEL WARD	Library	UBS 34	1000.00			1000.00	53.48		55.18		108.66	1108.66
T HENSON SCHOL	Scholarshp	UBS 36	1800.00			1800.00	116.21		107.86	65.00	159.07	1959.07
S & G SMITH MEM	Scholarshp	UBS 37	32238.00			32238.00	2010.39		1927.86	1700.00	2238.25	34476.25
BUTLER PARK	Town	UBS 38	2769.44			2769.44	208.34		215.06		423.40	3192.84
SARAH FULLER LIB	Library	UBS 40	1000.00			1000.00	53.48		55.18		108.66	1108.66

Name of Fund	Purpose of Trust	How Invested	PRINCIPAL				INCOME					End Bal Prin & Income
			Begin	New Funds Created	Withdrawals	End	Begin Bal	Xfrs In/out	Earned	Expended	End Bal	
HASLET LIBRARY	Library	UBS 41	2000.00			2000.00	106.95		110.36		217.31	2217.31
V WOODS / A BAILEY	Needy kids	UBS 43	3838.73			3838.73	4410.45		595.76		5006.21	8844.94
BERNICE MILLER LIB	Library	UBS 44	267.06			267.06	14.28		14.74		29.02	296.08
E A BUTLER SCHOL	Scholarshp	UBS 45	11275.75			11275.75	710.21		674.69	600.00	784.90	12060.65
SARAH WHITE	Library	UBS 46	27693.28			27693.28	1480.92		1528.12		3009.04	30702.32
SARAH GRIMES	Town	UBS 47	400.00			400.00	30.09		31.06		61.15	461.15
W&L DUBBEN FD		UBS 51	10437.35			10437.35	785.19		810.50		1595.69	12033.04
GERTRUDE ADAMS FUND	Scholarshp	UBS 62	13565.04			13565.04	866.17		812.34	700.00	978.51	14543.55
COCA COLA SCH FD	Scholarshp	UBS 66	2135.35			2135.35	163.53		129.40	100.00	192.93	2328.28
WITHINGTON AWARD	Scholarshp	UBS 67	25000.00			25000.00	4246.28		2002.83	1650.00	4599.11	29599.11
LILA MURPHY SCHOL	Scholarshp	UBS 70	423997.85			423997.85	30870.91		27851.33	29153.00	29569.24	453567.09
DANA CRANE FUND	Scholarshp	UBS 95	101831.81	1012.96		102844.77	54813.37		11080.68	4424.96	61469.09	164313.86
GERTRUDE FREDERICK FD	Library	UBS 79	6625.00			6625.00	350.36		365.36		715.72	7340.72
CEMETERY	Perp Care	UBS 35	82902.43			82902.43	0.00		3281.84		3281.84	86184.27
			4489723.10	1360651.91	518941.67	5331433.34	441078.62	-152138.95	124644.86	122121.61	291462.92	5622896.26

# **HILLSBOROUGH WASTEWATER TREATMENT FACILITY**

## **REPORT OF THE TREASURER**

<b>Lake Sunapee Bank (operating account)</b>		
Balance 1/01/2017		\$158,855.21
2017 Lien Warrant = \$82,585.89 (\$78,238.00 inv &		
\$4,347.89 int thru 1/31/17)	\$82,585.89	
2016 Receivables Collected	\$32,011.66	
2016 Receivables Interest Collected	\$508.06	
2017 Receivables Collected	\$519,472.44	
2017 Receivables Interest Collected	\$1,298.39	
Credit Memos	\$10,900.44	
Misc.	\$ .75	
Bank Deposit over/short	(\$ .12)	
Checking Account Interest Earned	\$372.91	
Due to Water	\$864.92	
Due From Weatherstone Escrow Account	\$10,461.05	
<b>Total Income</b>		<b>\$658,476.39</b>
2017 Operating Budget	\$594,117.54	
2016 Invoices paid in 2017	\$5,714.75	
Refund Credits	\$182.81	
Due to Water	\$828.59	
I/I Reduction Capital Reserve Paid Invoices	\$29,605.45	
Beard Brook Realty Expenses Reimbursed from Escrow Account	\$10,461.05	
<b>Total Disbursements</b>		<b>\$640,910.19</b>
<b>Balance as of 12/31/2017</b>		<b>\$176,421.41</b>
<b>Cash Register</b>		
Beginning Balance 1/01/2017		\$100.00
<b>Balance as of 12/31/2017</b>		<b>\$100.00</b>
<b><u>NH PDIP (investment account)</u></b>		
Balance as of 1/01/2017		\$290,759.01
Interest Earned	\$2,700.95	
<b>Balance as of 12/31/2017</b>		<b>\$293,459.96</b>
<b><u>Lake Sunapee Bank (Butler Street Sewer Line Replacement Project Retainage)</u></b>		
Balance as of 01/01/2017		\$4,950.56
Interest Earned	\$0.82	
Reduce Retainage	(\$4,951.38)	
<b>Balance as of 12/31/2017</b>		<b>\$0.00</b>



<b><u>Lake Sunapee Bank (Beard Brook Realty Escrow Account)</u></b>		
Balance as of 1/01/2017		\$11,549.89
Deposits	\$3,000.00	
Reimbursement Issued for Expenses	(\$10,461.05)	
<b>Balance as of 12/31/2016</b>		<b>\$4,088.84</b>

<b><u>Summary of Water Treatment Funds Held</u></b>		
Lake Sunapee (operating account)		\$176,421.41
Cash Register		\$100.00
NH PDIP (investment account)		\$293,459.96
<u>Lake Sunapee Bank (Butler Street Sewer Line Replacement Project Retainage)</u>		\$0
<u>Lake Sunapee Bank (Beard Brook Realty Escrow Account)</u>		\$4,088.84
<b>Total Funds Held as of 12/31/2017</b>		<b>\$474,070.21</b>

# ***HILLSBOROUGH WASTEWATER TREATMENT FACILITY FINANCIAL REPORT***

<b><u>WASTEWATER FUND</u></b>		<b><u>ASSETS</u></b>
Lake Sunapee Bank		\$176,421.41
Cash Register		\$100.00
NH PDIP (investment account)		\$293,459.96
Lake Sunapee Bank (Butler St Sewer Line Replacement Prj Retainage)		\$0.00
Lake Sunapee Bank (Beard Brook Realty Escrow)		\$4,088.84
<b>TOTAL CASH</b>		<b>\$474,070.21</b>
<b><u>OUTSTANDING INCOME</u></b>		
Uncollected Receivables		<u>\$92,640.61</u>
<b>TOTAL ASSETS</b>		<b>\$566,710.82</b>

# ***HILLSBOROUGH WASTEWATER TREATMENT FACILITY DETAILED STATEMENT OF EXPENSES***

<b>ACCOUNT</b>	<b>EXPENDED AMOUNT</b>
Advertising	\$138.00
Building Maintenance	\$3,646.76
Magnesium Hydroxide	\$0.00
Ferric	\$0.00
Chemicals	\$2,868.19
Chlorine	\$3,650.25
Clothing Expenses	\$1,212.48
Computer	\$1,590.62
Contract Mowing/Clearing	\$1,166.68
Contract Services	\$5,985.70
Electricity	\$59,105.93
Engineering	\$27,604.48
Equipment Purchase	\$818.22
Equipment Rental	\$412.68
Equipment Repair	\$1,646.57
Oil-Heating/Generator	\$3,782.78
Gasoline	\$1,276.45
Health Insurance	\$48,980.56
Dental Insurance	\$3,229.92
Life & Disability Insurance	\$783.73
Paving	\$962.00
Property & Liability Insurance	\$8,176.00
Debt Service Interest	\$11,464.99
Janitorial Supplies	\$189.29
Lab Fees	\$4,534.00
Lab Supplies	\$4,332.91
Legal Fees	\$0.00
Lubricants	\$323.16
Miscellaneous Expense	\$792.87
Office Supplies	\$793.12
Payroll	\$125,754.75
Payroll Overtime	\$15,857.20
Holiday Pay	\$1,149.42
Plant Operations	\$433.61
Postage	\$1,357.47
Debt. Principal	\$53,333.32
Printing Costs	\$132.47
Professional Publication	\$0.00

Propane	\$1,370.18
Safety Supplies	\$30.49
Sewer Piping	\$0.00
FICA	\$8,851.01
Medicare	\$2,069.97
W. Main Street State Paving	\$0.00
System Repair	\$19,624.32
System Maintenance	\$61,391.89
Telephone	\$2,765.58
Tool Purchase	\$467.60
Training Cost	\$205.00
Transfer Out	\$0.00
Truck	\$783.31
Worker's Comp.	\$1,378.50
Refunds	\$0.00
Trans. Tax Collector	\$0.00
Snow Removal	\$0.00
ICMARC Retirement	\$8,179.62
Emergency CAP Reserve	\$10,000.00
Sludge CAP Reserve	\$40,000.00
I/I Reduce CAP Reserve	\$50,000.00
<b>Total Expenses</b>	<b>\$604,604.05</b>

# **HILLSBOROUGH WATER TREATMENT FACILITY**

## **REPORT OF THE TREASURER**

<b><u>Lake Sunapee Bank (operating account)</u></b>		
Balance 01/01/2017		\$122,346.57
2016 Lien Warrant =\$89,165.68 (\$84,517.20 inv & \$4,648.48 int thru 1/31/17)	\$89,165.68	
20165 Receivables Collected	\$35,443.01	
2016 Receivables Interest Collected	\$528.48	
2017 Receivables Collected	\$570,362.25	
2017 Receivables Interest Collected	\$1,234.07	
Credit Memos	\$11,925.04	
Misc.	\$363.42	
Reimbursed Repair Costs	\$1,252.00	
Reimbursement for Meter Test	\$100.00	
Reimbursement for Loan Overpayment	\$69.95	
Checking Account Interest Earned	\$346.58	
Water Filtration Grant	\$15,432.24	
Due to Tax Collector	\$1,278.76	
Due to Sewer	\$602.50	
<b>Total Income</b>		<b>\$728,103.98</b>
2017 Operating Budget	\$646,342.28	
2016 Invoices pd in 2017	\$5,869.86	
Loan Overpayment (reimbursed 10/2017)	\$69.95	
Refund Credits	\$260.76	
Due From Customer Repair Costs	\$1,252.00	
Due from Customer Meter Test	\$100.00	
Due to Sewer	\$332.50	
Due to Tax Collector	\$1,278.76	
<b>Total Disbursements</b>		<b>\$655,506.11</b>
<b>Balance as of 12/31/2017</b>		<b>\$194,944.44</b>
<b><u>Petty Cash</u></b>		
Beginning Balance 01/01/2017		\$100.00
<b>Balance as of 12/31/2017</b>		<b>\$100.00</b>

<b><u>NH PDIP (investment account)</u></b>		
Balance as of 01/01/2017		\$442,579.05
Interest Earned	\$4,111.22	
<b>Balance as of 12/31/2017</b>		<b>\$446,690.27</b>
<b><u>Summary of Water Treatment Funds Held</u></b>		
Lake Sunapee Bank (operating account)		\$194,944.44
Cash Register		\$100.00
NH PDIP (investment account)		\$446,690.27
<b>Total Funds Held as of 12/31/2017</b>		<b>\$641,734.71</b>

# ***HILLSBOROUGH WATER TREATMENT FACILITY FINANCIAL REPORT***

<b><u>WATER FUND</u></b>		<b><u>ASSETS</u></b>
Lake Sunapee Bank		\$194,944.44
Petty Cash		\$100.00
NH PDIP (investment account)		<u>\$446,690.27</u>
<b>TOTAL CASH</b>		<b>\$641,734.71</b>
<b><u>OUTSTANDING INCOME</u></b>		
Uncollected Receivables		<u>\$117,903.09</u>
<b>TOTAL ASSETS</b>		<b>\$759,637.80</b>

# ***HILLSBOROUGH WATER TREATMENT FACILITY DETAILED STATEMENT OF EXPENSES***

<b>ACCOUNT</b>	<b>EXPENDED AMOUNT</b>
Advertising	\$218.00
Building Maintenance	\$4,862.88
Chlorine	\$3,129.00
Chloramine	\$0.00
Ammonium Sulfate	\$2,034.25
Clothing Expenses	\$1,212.45
Computer	\$1,852.82
Contract Mowing/Clearing	\$583.32
Contract Services	\$58,778.71
Electricity	\$19,167.96
Engineering	\$0.00
Equipment Purchase	\$561.75
Equipment Rental	\$412.68
Equipment Repair	\$954.54
Gasoline	\$1,276.49
Health Insurance	\$11,533.02
Dental Insurance	\$835.32
Life & Disability	\$152.16
Paving	\$2,191.60
Property & Liability Insurance	\$1,340.00
Debt. SVC Interest	\$76,769.17
Janitorial Supplies	\$46.57
Lab Supplies	\$1,877.27
Legal Fees	\$314.50
Lubricants	\$0.00
Miscellaneous Expense	\$72.83
Office Supplies	\$790.45
Payroll	\$29,050.46
Payroll Overtime	\$1,391.42
Holiday Pay	\$0.00
Plant Operations	\$873.22
Postage	\$1,348.62
Potassium Hydroxide	\$0.00
Debt SVC Principal	\$291,697.69
Printing Costs	\$160.47
Professional Dues	\$836.05
Professional Publication	\$0.00
Propane	\$4,625.75



Safety Supplies	\$0.00
FICA	\$1,894.90
Medicare	\$434.20
State W. Main Street Project	\$0.00
System Repair	\$19,008.37
System Maintenance	\$4,780.90
Telephone	\$2,539.35
Tool Purchase	\$138.60
Training Cost	\$500.00
Transfer Out	\$0.00
Truck	\$764.34
System Parts	\$28,302.78
Lab Fees	\$2,862.00
Worker's Comp.	\$220.50
Refunds	\$0.00
Trans. Tax Collector	\$0.00
Snow Removal	\$0.00
ICMARC Retirement	\$1,500.00
Emergency Capital Reserve	\$10,000.00
Sand Replacement Capital Reserve	\$30,000.00
System Imp. Capital Reserve	\$10,000.00
Line Rehab Capital Reserve	\$15,000.00
<b>Total Expenses</b>	<b>\$648,897.36</b>